LICKING COUNTY
HEALTH DEPARTMENT

NEWARK
740-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA
740-755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Board of Health **Minutes** **October 20, 2026**

Call to Order – The October 20, 2026, board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 p.m.

Members in attendance: Ed Smith, Dr. Scarpitti, Mary Billy, John Wetmore, Larry Friesel, Neisha Grubaugh, Carole Wachtel, Shelly Ellis, Kim Wilhelm

Members absent: Rich Kozlowski, Kathy Wyatt

The Pledge of Allegiance was recited.

Adoption of the Agenda: Upon motion by Dr. Scarpitti, seconded by Mary Billy, the Board approved the meeting agenda. All members voted yea; motion passed.

Approval of Minutes: The September 15, 2026, meeting minutes were presented and discussed. Upon motion by Dr. Scarpitti, seconded by John Wetmore, the Board approved the minutes. Larry Friesel and Shelly Ellis abstained.

Public Comment: Public comment was opened and closed in accordance with Board of Health Rules. No public comment was received.

Community and Personal Health Report: Director of Community and Personal Health, Kari Jones, provided a written report to the board.

Environmental Health Report: Director of Environmental Health, Scott Morris, provided a written report to the board.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick, provided a written report to the board.

Health Promotion Report: Health Promotion Director, Brianna Perkins, provided a written report to the board.

Administrative Services Report: Director of Fiscal Services, Taunja Dudgeon, provided a written report to the board.

Health Commissioner Report: Health Commissioner, Chad Brown, provided a written report to the board.

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Financial Reports and Bills:
The September 2026 LCHD Financial Reports were presented and discussed. Upon motion by Dr. Scarpitti, seconded by Caroole Wachtel, the reports were approved.

The September 2026 LCHD Bills were presented and discussed. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the bills were approved.

Resolution 2026-68 was presented to the Board to appropriate $155,000.00 from the unappropriated balance of the General Fund (6003) to the Grant Contract Services Line Item (6003-000-5894) and $10,000.00 to the Travel Line Item (6003-000-5314). Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the resolution was approved.

2027 Operating Budget:
The proposed 2027 Operating Budget was presented to the Board and discussed. Upon motion by Dr. Scarpitti, seconded by Larry Friesel, the Board approved the 2027 Operating Budget as presented.

Contract and Agreements:

Resolution 2026-69 was presented to the Board to enter into an agreement with Tuscarawas County Health Department. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the resolution was approved.

Resolution 2026-70 was presented to the Board to enter into an agreement with the Association of Ohio Health Commissioners. Upon motion by Mary Billy, seconded by John Wetmore the resolution was approved.

Resolution 2026-71 was presented to the Board to enter into an agreement with the Licking County Board of Developmental Disabilities. Upon motion by Carole Wachtel, seconded by Ed Smith, the resolution was approved. Shelly Ellis abstained.

Resolution 2026-72 was presented to the Board to enter into an agreement with LEADS Community Action Agency. Upon motion by Dr. Scarpitti, seconded by Shelly Ellis, the resolution was approved.

Resolution 2026-73 was presented to the Board to enter into an agreement with Smock Construction. Upon motion by Carole Wachtel, seconded by Dr. Scarpitti, the resolution was approved.

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Resolution 2026-74 was presented to the Board to enter into an agreement with Pro-Hoe Enterprises. Upon motion by Carole Wachtel, seconded by Dr. Scarpitti, the resolution was approved.

Resolution 2026-75 was presented to the Board to enter into an agreement with Smock Construction. Upon motion by Carole Wachtel, seconded by Dr. Scarpitti, the resolution was approved.

Resolution 2026-76 was presented to the Board to enter into an agreement with CFLP Solid Waste District. Upon motion by Mary Billy, seconded by Shelly Ellis, the resolution was approved.

Resolution 2026-77 was presented to the Board to enter into an agreement with Licking Memorial Hospital. Upon motion by Shelly Ellis, seconded by Carole Wachtel, the resolution was approved.

Resolution 2026-78 was presented to the Board to enter into an agreement with Union County Health Department. Upon motion by Shelly Ellis, seconded by Carole Wachtel, the resolution was approved.

Resolution 2026-79 was presented to the Board to enter into an agreement with Kane Learning. Upon motion by Larry Friesel, seconded by John Wetmore, the resolution was approved.

Executive Session: Upon motion by Dr. Scarpitti, seconded by Mary Billy, the Board voted to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. All members voted yea, and the Board entered executive session at 6:36 p.m.

The Board returned from Executive Session at 7:39 p.m. upon motion by Larry Friesel, seconded by Dr. Scarpitti. All members voted yea.

No action was taken as a result of the Executive Session.

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Personnel:

a. The 2027 Compensation Plan was presented to the Board and discussed. Upon motion by Dr. Scarpitti, seconded by Larry Friesel, the plan was approved as presented.

Upon motion by Dr. Scarpitti, seconded by Kim Wilhelm, the October 20, 2026, Licking County Board of Health meeting was adjourned at 7:42 p.m.

Approved:

Neisha D Grubaugh
_____ Neisha Grubaugh, Board of Health President

_____ Chad Brown, Health Commissioner

Tiffany Murphy
_____ Tiffany Murphy, Executive Assistant