

**NEWARK**

740-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

740-755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Board of Health**Minutes****August 18, 2026**

Call to Order – The August 18, 2026, board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 p.m.

Members in attendance: Dr. Scarpitti, Mary Billy, John Wetmore, Larry Friesel, Neisha Grubaugh, Carole Wachtel, Shelly Ellis, Kathy Wyatt, Rich Kozlowski, Kim Wilhelm

Members absent: Ed Smith

The Pledge of Allegiance was recited.

Adoption of the Agenda: Upon motion by Dr. Scarpitti, seconded by John Wetmore, the Board approved the meeting agenda. All members voted yea; motion passed.

Approval of Minutes: The July 28, 2026, meeting minutes were presented and discussed. Upon motion by Carole Wachtel, seconded by Larry Friesel, the Board approved the minutes. All members voted yea; motion passed.

Public Comment: Public comment was opened and closed in accordance with Board of Health Rules. No public comment was received.

Fees and Hearings

- **Variance – 7341 National Rd., Etna (HSTS Trench Length):** A request for a variance was presented to the Board, with staff recommending approval. Upon motion by Carole Wachtel, seconded by Kathy Wyatt, the Board approved the variance. All members voted yea; motion passed.
- **Variance – 2318 Timbuk Rd., Granville (PWS Distance):** A request for a variance was presented to the Board, with staff recommending approval. Upon motion by Dr. Scarpitti, seconded by Mary Billy, the Board approved the variance. All members voted yea; motion passed.
- **Resolution 2026-45** was presented to the Board regarding nuisance properties located at 3 and 4 Robertson Drive, Heath, Ohio, previously declared a nuisance under Resolution 2026-28. The resolution determined that the nuisance conditions had not been abated and scheduled a show-cause hearing for the property owner. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the Board approved Resolution 2026-45. All members voted yea; motion passed.

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Community and Personal Health Report: Director of Community and Personal Health, Kari Jones, provided a written report to the board.

Outdoor Environmental Health Report: Director of Outdoor Environmental Health, Scott Morris, provided a written report to the board.

Indoor Environmental Health Report: Director of Indoor Environmental Health, Traven Wood, provided a written report to the board.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick, provided a written report to the board.

Health Promotion Report: Health Promotion Director, Brianna Perkins, provided a written report to the board.

Administrative Services Report: Director of Fiscal Services, Taunja Dudgeon, provided a written report to the board.

Health Commissioner Report: Health Commissioner, Chad Brown, provided a written report to the board.

Financial Reports and Bills:

The July 2026 LCHD Financial Reports were presented and discussed. Upon motion by Carole Wachtel, seconded by Dr. Scarpitti, the reports were approved. All members voted yea; motion passed.

The July 2026 LCHD Bills were presented and discussed. Upon motion by Carole Wachtel, seconded by Kathy Wyatt, the bills were approved. All members voted yea; motion passed.

Contracts and Agreements:

Resolution 2026-46 was presented to the Board to enter into an agreement with the Knox County Health Department. Upon motion by Dr. Scarpitti, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-47 was presented to the Board to enter into an agreement with Coshocton Public Health District. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

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Resolution 2026-48 was presented to the Board to approve the Addendum to the Licking Park District agreement previously approved under Resolution 2025-88, increasing the amount of compensation. Upon motion by Shelly Ellis, seconded by Carole Wachtel, the resolution was approved. Motion passed.

Resolution 2026-49 was presented to the Board to appropriate \$51,500.00 from the unappropriated balance of the General Fund (6003) to the General Salary Line Item (6003-000-5449). Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-50 was presented to the Board to transfer \$86,000.00 from the Sewage Treatment Fund (6000) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-51 was presented to the Board to transfer \$14,000.00 from the Solid Waste Grant Fund (6002) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-52 was presented to the Board to transfer \$47,000.00 from the WIC Fund (6004) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-53 was presented to the Board to transfer \$20,000.00 from the Private Water Systems Fund (6014) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-54 was presented to the Board to transfer \$70,000.00 from the Food Safety Fund (6015) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-55 was presented to the Board to transfer \$22,000.00 from the Swimming Pools Fund (6016) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

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Resolution 2026-56 was presented to the Board to transfer \$13,000.00 from the Campgrounds Fund (6017) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-57 was presented to the Board to transfer \$5,800.00 from the Body Art Fund (6018) to the General Fund (6003) as part of the approved operating budget. Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Resolution 2026-58 was presented to the Board to enter into an agreement with Kane Learning. Upon motion by Mary Billy, seconded by John Wetmore, the resolution was approved. Motion passed.

Resolution 2026-59 was presented to the Board to appropriate \$52,500.00 from the unappropriated balance of the General Fund (6003) to the Grant Contract Services Line Item (6003-000-5894). Upon motion by Carole Wachtel, seconded by Mary Billy, the resolution was approved. Motion passed.

Executive Session

Upon motion by Dr. Scarpitti, seconded by Larry Friesel the Board voted to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. All members voted yea, and the Board entered executive session at 6:20 p.m.

The Board returned from Executive Session at 8:13 p.m. upon motion by Dr. Scarpitti, seconded by Shelly Ellis. All members voted yea.

No action was taken as a result of the Executive Session.

Personnel

- a. The Health Commissioner contract was presented to the Board. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the Board voted to table consideration of the contract until the next regular meeting. All members voted yea; motion passed.

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The August 18, 2026, Licking County Board of Health was adjourned at 8:15 p.m. on a motion by Dr. Scarpitti, seconded by Mary Billy. Meeting adjourned.

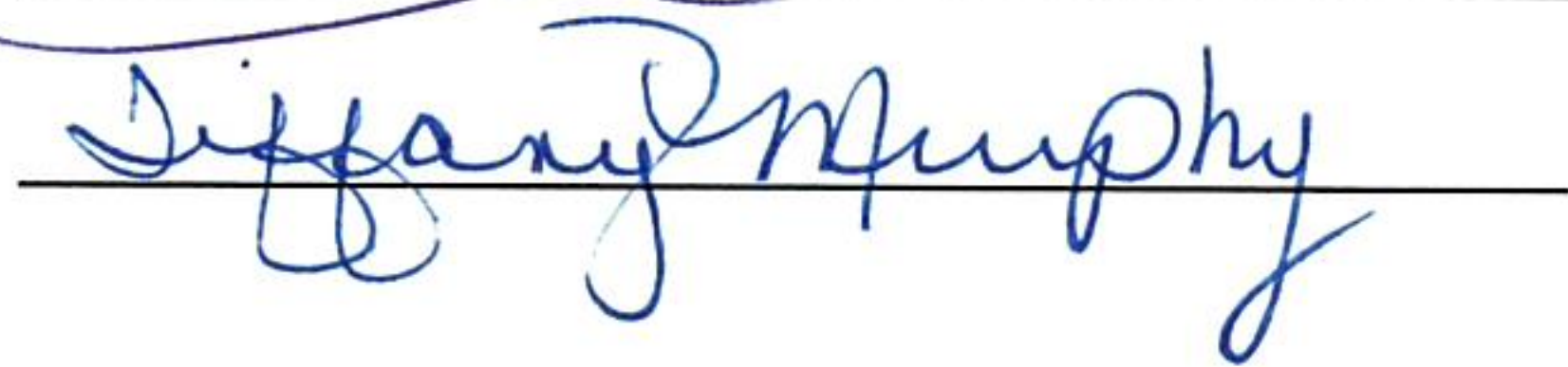
Approved:



Neisha Grubaugh, Board of Health President



Chad Brown, Health Commissioner



Tiffany Murphy, Executive Assistant