

**NEWARK**

740-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

740-755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Board of Health**Minutes****July 28, 2026**

Call to Order – The July 28, 2026 board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:37 p.m.

Members in attendance: Ed Smith, John Wetmore, Larry Friesel, Neisha Grubaugh, Carole Wachtel, Shelly Ellis, Kathy Wyatt, Rich Kozlowski

Members absent: Dr. Scarpetti, Mary Billy, and Kim Wilhelm

The Pledge of Allegiance was recited.

Adoption of the Agenda: Upon motion by Carole Wachtel, seconded by Larry Friesel, the Board approved the meeting agenda. All members voted yea; motion passed.

Approval of Minutes: The June 16, 2026, meeting minutes were presented and discussed. Upon motion by Kathy Wyatt, seconded by John Wetmore, the Board approved the minutes. All members voted yea; motion passed.

Introduction of New Staff: Health Commissioner Chad Brown introduced Haley Burkett, Health Educator; Gabriel LaVigne, Environmental Health Specialist in Training; Evan Hendrickson, Environmental Health Specialist in Training; Rachel Cozad, BCCP Enrollment Specialist

Public Comment: No public comment was received.

Fees & Hearings

- a. **Resolution 2026-28** was presented to the Board to declare properties located at 3 and 4 Robertson Drive, Heath, a public health nuisance and order abatement. Upon motion by John Wetmore, seconded by Carole Wachtel, the resolution was approved. Motion passed.

Community and Personal Health Report: Director of Community and Personal Health, Kari Jones, provided a written report to the board.

Outdoor Environmental Health Report: Director of Outdoor Environmental Health, Scott Morris, provided a written report to the board.

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Indoor Environmental Health Report: Director of Indoor Environmental Health, Traven Wood, provided a written report to the board.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick, provided a written report to the board.

Health Promotion Report: Health Promotion Director, Brianna Perkins, provided a written report to the board.

Administrative Services Report: Director of Fiscal Services, Taunja Dudgeon, provided a written report to the board.

Health Commissioner Report: Health Commissioner, Chad Brown, provided a written report to the board.

Financial Reports and Bills:

The June 2026 LCHD Financial Reports were presented and discussed. Upon motion by Carole Wachtel, seconded by Kathy Wyatt, the reports were approved. All members voted yea; motion passed.

The June 2026 LCHD Bills were presented and discussed. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the bills were approved. All members voted yea; motion passed.

Contract and Agreements:

Resolution 2026-26 was presented to the Board to enter into an agreement with CFLP Solid Waste District. Upon motion by Carole Wachtel, seconded by Rich Kozlowski, the resolution was approved. Motion passed.

Resolution 2026-27 was presented to the Board to enter into an agreement with Mental Health and Recovery of Licking and Knox Counties. Upon motion by Kathy Wyatt, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-29 was presented to the Board to enter into an agreement with Premier Home Health – Falls Risk Assessments. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

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Resolution 2026-30 was presented to the Board to enter into an agreement with H2 Health – Falls Risk Assessments. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

Resolution 2026-31 was presented to the Board to enter into an agreement with Premier Home Health – Home Safety Assessments. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

Resolution 2026-32 was presented to the Board to enter into an agreement with Altercare North. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

Resolution 2026-33 was presented to the Board to enter into an agreement with Freedom Caregivers. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

Resolution 2026-34 was presented to the Board to enter into an agreement with H2 Health – Balance & Mobility Referral Program. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

Resolution 2026-35 was presented to the Board to enter into an agreement with the Licking County Aging Program. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

Resolution 2026-36 was presented to the Board to enter into an agreement with Marion Public Health. Upon motion by Rich Kozlowski, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-37 was presented to the Board to enter into an agreement with Madison County Public Health. Upon motion by Rich Kozlowski, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-38 was presented to the Board to enter into an agreement with the Fairfield County Health Department. Upon motion by Rich Kozlowski, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-39 was presented to the Board to enter into an agreement with the Pickaway Overdose Response Team. Upon motion by Rich Kozlowski, seconded by Larry Friesel, the resolution was approved. Motion passed.

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Resolution 2026-40 was presented to the Board to enter into an agreement with Fairfield County Health Department. Upon motion by Rich Kozlowski, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-41 was presented to the Board to enter into an agreement with Equal Access Transportation in Union County. Upon motion by Rich Kozlowski, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-42 was presented to the Board to enter into an agreement with the Village of St. Louisville. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

Resolution 2026-43 was presented to the Board to approve Addendum 1 to the Buckeye Valley Family YMCA agreement previously approved under Resolution 2025-89, increasing the amount of compensation. Upon motion by Shelly Ellis, seconded by Carol Wachtel, the resolution was approved. Motion passed.

Resolution 2026-44 was presented to the Board to approve Addendum 1 to the Buckeye Valley Family YMCA agreement previously approved under Resolution 2025-77, decreasing the amount of compensation. Upon motion by Kathy Wyatt, seconded by Larry Friesel, the resolution was approved. Motion passed.

Executive Session: Upon motion by John Wetmore, seconded by Carole Wachtel, the Board voted to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. All members voted yea, and the Board entered executive session at 6:33 p.m.

The Board returned from Executive Session at 7:11 p.m. upon motion by Larry Friesel, seconded by Shelly Ellis. All members voted yea.

No action was taken as a result of the Executive Session.

Personnel:

- a. Authorization for out-of-state travel for Scott Morris to attend the NOWRA Conference on October 25-28, 2026, in Westminster, CO was received. Upon motion by Shelly Ellis, seconded by Kathy Wyatt, the Board approved the authorization. All members voted yea; motion passed.
- b. Authorization to accept the resignation of Julie Leedom, Nursing Manager, was received. Upon motion by Carole Wachtel, seconded by Larry Friesel, the Board approved the authorization. All members voted year; motion passed.

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The July 28, 2026, Licking County Board of Health was adjourned at 7:13 p.m. on a motion by Larry Friesel, seconded by Kathy Wyatt. Meeting adjourned.

Approved:

Neisha Grubaugh, Board of Health President

Chad Brown, Health Commissioner

Tiffany Murphy, Executive Assistant