

**NEWARK**

(740)-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

(740) 755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Board of Health**Minutes****June 16, 2026**

Call to Order – The June 2026 board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 p.m.

Members in attendance: Ed Smith, Dr. Scarpitti, Mary Billy, John Wetmore, Larry Friesel, Neisha Grubaugh, Carole Wachtel, Shelly Ellis, Kathy Wyatt, Rich Kozlowski, Kim Wilhelm

Members absent: None

The Pledge of Allegiance was recited.

Adoption of the Agenda: Upon motion by Dr. Scarpitti, seconded by Mary Billy, the Board approved the meeting agenda. All members voted yea; motion passed.

Approval of Minutes: The June 2026 meeting minutes were presented and discussed. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the Board approved the minutes. Shelly Ellis and Larry Friesel abstained. All other members voted yea; motion passed.

Introduction of New Staff: Health Commissioner Chad Brown introduced Deidre Miller, Early Head Start Home Educator, Kaitlin Roller, WIC Clinic Assistant, and Rachel Morrison, Community Navigator.

Public Comment: No public comment was received.

Fees and Hearings

- **Variance – 36 Sinalda Ave., Newark (PWS Distance):** A request for a variance was presented to the Board, with staff recommending approval. Upon motion by Dr. Scarpitti, seconded by John Wetmore, the Board approved the variance. All members voted yea; motion passed.

Community and Personal Health Report: Director of Community and Personal Health, Kari Jones, provided a written report to the board.

Outdoor Environmental Health Report: Director of Outdoor Environmental Health, Scott Morris, provided a written report to the board.

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Indoor Environmental Health Report: Director of Indoor Environmental Health, Traven Wood, provided a written report to the board.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick, provided a written report to the board.

Health Promotion Report: Health Promotion Director, Brianna Perkins, provided a written report to the board.

Administrative Services Report: Director of Fiscal Services, Taunja Dudgeon, provided a written report to the board.

Health Commissioner Report: Health Commissioner, Chad Brown, provided a written report to the board.

Financial Reports and Bills:

The May 2026 LCHD Financial Reports were presented and discussed. Upon motion by Carole Wachtel, seconded by Kathy Wyatt, the reports were approved. All members voted yea; motion passed.

The May 2026 LCHD Bills were presented and discussed. Upon motion by Carole Wachtel, seconded by Mary Billy, the bills were approved. All members voted yea; motion passed.

Contracts and Agreements:

Resolution 2026-18 was presented to the Board to enter into an agreement with Heath City School District. Upon motion by Dr. Scarpitti, seconded by Larry Friesel, the resolution was approved. Motion passed.

Resolution 2026-19 was reviewed by the Board regarding Robertson Road nuisance structures. Prior to the vote, corrections were made to the resolution to accurately reflect the properties included. Upon motion by Dr. Scarpitti, seconded by Kathy Wyatt, the resolution was approved as presented. Motion passed.

Resolution 2026-20 was presented to the Board to enter into an agreement with the Look Up Center. Upon motion by Carole Wachtel, seconded by Shelly Ellis, the resolution was approved. Motion passed.

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Resolution 2026-21 was presented to the Board to enter into an agreement with Big Al's Septic. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the resolution was approved. Motion passed.

Resolution 2026-22 was presented to the Board to enter into an agreement with BNM Services. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the resolution was approved. Motion passed.

Resolution 2026-23 was presented to the Board to enter into an agreement with Spohn Excavating. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the resolution was approved. Motion passed.

Resolution 2026-24 was presented to the Board to enter into an agreement with Smock Construction. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the resolution was approved. Motion passed.

Resolution 2026-25 was presented to the Board to enter into an agreement with Jack's Septic. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the resolution was approved. Motion passed.

Executive Session: Upon motion by Dr. Scarpitti, seconded by Mary Billy, the Board voted to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. All members voted yea, and the Board entered executive session at 6:21 p.m.

The Board returned from Executive Session at 6:32 p.m. upon motion by Dr. Scarpitti, seconded by John Wetmore. All members voted yea.

No action was taken as a result of the Executive Session.

Personnel:

- a. An authorization for changes to the LCHD Personnel Manual was received. Upon motion by Dr. Scarpitti, seconded by Larry Friesel, the Board approved the changes. All members voted yea; motion passed.

Board Comments:

- a. The July Board of Health meeting will be held July 28th, 2026, rather than July 21st, 2026. All public notices will be published as required.

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The June 16, 2026, Licking County Board of Health was adjourned at 6:37 p.m. on a motion by Dr. Scarpitti, seconded by Carole Wachtel. Meeting adjourned.

Approved:

Neisha Grubaugh, Board of Health President

Chad Brown, Health Commissioner

Tiffany Murphy, Executive Assistant