

**NEWARK**

(740)-349-6535

675 Price Rd.

Newark, OH 43055

PATASKALA

(740) 755-4520

621 W. Broad St.

Pataskala, OH 43062

www.lickingcohealth.org**Board of Health****Minutes****May 12, 2026**

Call to Order – The May 2026 Board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 p.m.

Members in attendance: Ed Smith, Dr. Scarpitti, Mary Billy, John Wetmore, Neisha Grubaugh, Carole Wachtel, Kathy Wyatt, Rich Kozlowski, Kim Wilhelm

Members absent: Larry Friesel, Shelly Ellis

The Pledge of Allegiance was recited.

Adoption of the Agenda: Upon motion by Dr. Scarpitti, seconded by Kathy Wyatt, the Board approved the meeting agenda. All members voted yea; motion passed.

Approval of Minutes: The April 21, 2026 meeting minutes were presented and discussed. Upon motion by Dr. Scarpitti, seconded by Carole Wachtel, the Board approved the minutes. All members voted yea; motion passed.

Public Comment: Public comment was opened and closed in accordance with Board of Health Policy. No public comment was received.

Featured Presentation: Jacqueline Noe, Epidemiologist, gave an update on Tick Surveillance and the Lyme Disease Prevention Project.

Fees and Hearings

- A proposal to increase the mosquito spray fee to \$40.00 per mile was presented to the Board. Upon motion by Carole Wachtel, seconded by Mary Billy, the Board approved the increase as an emergency measure. All members voted yea; motion passed.

Community and Personal Health Report: Director of Community and Personal Health Kari Jones provided a written report to the Board. The report is on file.

Outdoor Environmental Health Report: Director of Outdoor Environmental Health Scott Morris provided a written report to the Board. The report is on file.

Indoor Environmental Health Report: Director of Indoor Environmental Health Traven Wood provided a written report to the Board. The report is on file.

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Maternal and Child Health Report: Maternal and Child Health Director Todd Kirkpatrick provided a written report to the Board. The report is on file.

Health Promotion Report: Health Promotion Director Brianna Perkins provided a written report to the Board. The report is on file.

Administrative Services Report: Director of Fiscal Services Taunja Dudgeon provided a written report to the Board. The report is on file.

Health Commissioner Report: Health Commissioner Chad Brown provided a written report to the Board. The report is on file.

Financial Reports and Bills:

The April 2026 LCHD Financial Reports were presented and discussed. Upon motion by Carole Wachtel, seconded by Kathy Wyatt, the Board approved the April 2026 LCHD Financial Reports. All members voted yea; motion passed.

The April 2026 LCHD Bills were presented and discussed. Upon motion by Carole Wachtel, seconded by Mary Billy, the Board approved the April 2026 LCHD Bills. All members voted yea; motion passed.

Contract and Agreements:

Resolution 2026-14 was presented to the Board to enter into an agreement with Primary Solutions. Upon motion by Dr. Scarpitti, seconded by John Wetmore, the resolution was approved. Motion passed.

Resolution 2026-15 was presented to the Board to enter into an agreement with the Ohio EPA - MCG. Upon motion by Carole Wachtel, seconded by Kathy Wyatt, the resolution was approved. Motion passed.

Resolution 2026-16 was presented to the Board to enter into an agreement with the Ohio Department of Health. Upon motion by Mary Billy, seconded by John Wetmore, the resolution was approved. Motion passed.

Resolution 2026-17 was presented to the Board to enter into an agreement with the Ohio EPA - OEEF. Upon motion by Carole Wachtel, seconded by Dr. Scarpitti, the resolution was approved. Motion passed.

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Executive Session: Upon motion by Dr. Scarpitti, seconded by Mary Billy, the Board voted to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. All members voted yea, and the Board entered executive session at 6:43 p.m.

The Board returned from Executive Session at 7:07 p.m. upon motion by Dr. Scarpitti, seconded by Mary Billy. All members voted yea.

No action was taken as a result of the Executive Session.

Personnel:

- a. Authorization to accept the resignations of Madison Bruner, Mallory Wardle, and Evan Beatty was received. Upon motion by Dr. Scarpitti, seconded by Kathy Wyatt, the Board accepted the resignations. All members voted yea; motion passed.
- b. Authorization to hire a BCCP Enrollment Specialist and a Health Educator was received. Upon motion by Carole Wachtel, seconded by Mary Billy, the Board approved the hires. All members voted yea; motion passed.
- c. Authorization for out-of-state travel for Chad Brown, Health Commissioner to attend the NACCHO Conference on July 14-17, 2026, was received. Upon motion by Dr. Scarpitti, seconded by Kathy Wyatt, the Board approved the authorization. All members voted yea; motion passed.

The May 12, 2026, Licking County Board of Health was adjourned at 7:10 p.m. on a motion by Dr. Scarpitti, seconded by Mary Billy.

Approved:

Neisha Grubaugh, Board of Health President

Chad Brown, Health Commissioner

Tiffany Murphy, Executive Assistant