

**NEWARK**

(740)-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

(740) 755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Board of Health**Minutes****August 19, 2025**

Call to Order – The August 19, 2025, board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were Ed Smith, Dr. Scarpitti, Mary Billy, John Wetmore, Larry Friesel, Carole Wachtel, Neisha Grubaugh, Shelly Ellis, Kathy Wyatt, Kim Wilhelm and Rich Kozlowski

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the revised meeting agenda, Mary Billy seconded. All members voted yea.

Approval of Minutes: The July 15, 2025, minutes were presented and discussed. A motion to approve was presented by Dr. Scarpitti, seconded by Carole Wachtel. Motion passed.

Introduction of New Staff: Health Commissioner, Chad Brown, introduced Madison Bruner, BCCP Enrollment Specialist.

Hearings and Variances:

- **105 Connemara Dr., Granville, HSTS Distance** – Staff recommended approval. Dr. Scarpitti made a motion to approve, Kathy Wyatt seconded. Motion approved.
- **12467 & 12449 Marne Rd., Newark, Plumbing** – Staff recommended approval. Dr. Scarpitti made a motion to approve under the conditions that homeownership is verified, and a homeowner affidavit is filled out, Larry Friesel seconded. Motion approved.

Community and Personal Health Report: Director of Community and Personal Health, Kari Jones, was absent but provided a written report to the board. Chad reported, on Kari's behalf, that the mobile unit has been successfully visiting local schools to administer vaccination. One case of Rocky Mountain Spotted fever was identified; however, the infection was acquired during travel and is not considered locally contracted. As of today, flu vaccines have not yet arrived in the county.

**NEWARK**

(740)-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

(740) 755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Environmental Health Report: Outdoor Environmental Health Director, Scott Morris, provided a written report to the board. The Sewage Program audit conducted by ODH has been successfully completed. The feedback provided during the exit interview was highly positive. The surveyor noted that our program appears to be strong and well-managed. We expect to receive the final report soon.

Environmental Health Report: Indoor Environmental Health Director, Traven Wood, provided a written report to the board. Traven added that the Plumbing Inspector position has been filled. Clay Meyer joined the department last week and appears to be a great fit. There are currently several facilities in the Food Safety Enhanced Enforcement Program (EEP). A public records request regarding inspection records for four stand-alone vape shops in Heath was received and fulfilled by Traven. Chad commended Traven and Zoey for their excellent work in conducting and managing the ENDS (Electronic Nicotine Delivery Systems) inspections.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick, provided a written report to the board. Todd reported a revised budget that includes the reallocation from ODH has been submitted and is currently awaiting review. Once approved, the funding will enable his team to purchase essential supplies to support program operations.

Health Promotion Report: Health Promotion Director, Brianna Perkins, provided a written report to the board. When asked whether any feedback had been received regarding individuals referred to treatment during the recent BRIDGE event, Bri stated that no additional information had been provided. Bri also noted that, as part of the local law enforcement interdiction program, narcotics were seized around the county during the event. Offenders were given the option to either enter treatment through the BRIDGE program or face arrest. The initiative was well received, and there is hope of making it an annual event moving forward.

Administrative Services Report: Director of Fiscal Services, Taunja Dudgeon, provided a written report to the board. Taunja added that the yearly audit is 80% complete and no issues have been noted. Taunja presented a revenue and expense report for the Pataskala office. Additionally, the newly appointed Community Navigator will be based at this location to further support community outreach and resource coordination.

Health Commissioner Report: Health Commissioner, Chad Brown, provided a written report to the board. Chad noted that federal funding outcomes remain uncertain at this time. On Wednesday, he will attend HOME Court to gain a better understanding of its operations and community impact. Additionally, he is scheduled to



NEWARK

(740)-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

(740) 755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

be interviewed by Buckeye County's 107.7 FM radio station to discuss current initiatives and updates. completed. Chad and Bri Perkins met with staff from the St. Vincent's Men's Shelter to explore potential collaboration opportunities. The meeting was productive, and several areas were identified where the agencies can work together to enhance resource availability and support services for the community. Xerox will be retrieving 52 devices that are no longer in use by the department. Of these, 45 will be securely destroyed, while 7 are being prepared for donation to local school districts. Additionally, an inventory of backup computers will be stored at the Pataskala office to ensure operational continuity in the event of a disruption at the Newark facility.

Financial Reports and Bills:

The financial reports were presented to the board and discussed. The July 2025 LCHD Financial Reports were approved on a motion by Carole Wachtel, Kathy Wyatt seconded. All members voted yea; motion passed.

The July 2025 LCHD Bills were presented and discussed. Carole Wachtel presented a motion to approve, Mary Billy seconded. All members voted yea; motion passed.

Resolution 2025-40 was presented to the board to transfer funds to the General Fund from the Sewage Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2025-41 was presented to the board to transfer funds to the General Fund from the Solid Waste Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2025-42 was presented to the board to transfer funds to the General Fund from the WIC Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2025-43 was presented to the board to transfer funds to the General Fund from the Private Water Systems Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2025-44 was presented to the board to transfer funds to the General Fund from the Food Safety Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2025-45 was presented to the board to transfer funds to the General Fund from the Swimming Pools Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

**NEWARK**

(740)-349-6535

675 Price Rd.

Newark, OH 43055

PATASKALA

(740) 755-4520

621 W. Broad St.

Pataskala, OH 43062

www.lickingcohealth.org

Resolution 2025-46 was presented to the board to transfer funds to the General Fund from the Campgrounds Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2025-47 was presented to the board to transfer funds to the General Fund from the Body Art Fund. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2025-56 was presented to the board to appropriate funds in General Fund to the Grant Contract Services Line Item. A motion to approve was presented by Dr. Scarpitti, Larry Friesel seconded. Motion passed.

Contract Agreements:

Resolution 2025-48 was presented to the board to enter into an agreement with the University of New England to provide experiential learning and training as part of their Applied Nutrition Program. A motion to approve was presented by Shelly Ellis, Carole Wachtel seconded. Motion passed.

Resolution 2025-49 was presented to the board to enter into an agreement with Licking County Job & Family Services for the implementation of the Falls Grant. A motion to approve was presented by Carole Wachtel, Kathy Wyatt seconded. Kim Wilhelm abstained. Motion passed.

Resolution 2025-50 was presented to the board to enter into an agreement with Lower Lights for the implementation of the Falls Grant. A motion to approve was presented by Carole Wachtel, John Wetmore seconded. Motion passed.

Resolution 2025-51 was presented to the board to enter into an agreement with Licking County Transit for the implementation of the Creating Healthy Communities Grant. A motion to approve was presented by Kathy Wyatt, Shelly Ellis seconded. Motion passed.

Resolution 2025-52 was presented to the board to enter into an agreement with St. Francis De Sales School for nursing and public health services. A motion to approve was presented by Carole Wachtel, Dr. Scarpitti seconded. Motion passed.

Resolution 2025-53 was presented to the board to enter into an agreement with the Ohio Department of Children and Youth for the implementation of the Cribs for Kids and

**NEWARK**

(740)-349-6535

675 Price Rd.

Newark, OH 43055

PATASKALA

(740) 755-4520

621 W. Broad St.

Pataskala, OH 43062

www.lickingcohealth.org

Safe Sleep Program. A motion to approve was presented by Shelly Ellis, Carole Wachtel seconded. Motion passed.

Resolution 2025-54 was presented to the board to enter into an agreement with the Career and Technology Education Centers of Licking County for use of CTEC Facilities. A motion to approve was presented by Dr. Scarpitti, John Wetmore seconded. Motion passed.

Resolution 2025-55 was presented to the board to enter into an agreement with COTS to implement emergency preparedness activities in Licking County. A motion to approve was presented by Kathy Wyatt, Carole Wachtel seconded. Motion passed.

Resolution 2025-57 was presented to the board to enter into an agreement with Family Health Services of East Central Ohio to implement the Integrated Harm Reduction Grant. A motion to approve was presented by Carole Wachtel, Kathy Wyatt seconded. Motion passed.

Resolution 2025-58 was presented to the board to enter into an agreement with Wings Support & Recovery to implement the Regional Linkages Grant. A motion to approve was presented by Mary Billy, Shelly Ellis seconded. Motion passed.

Resolution 2025-59 was presented to the board to enter into an agreement with Delaware Public Health to implement the Regional Linkages Grant. A motion to approve was presented by Carole Wachtel, Larry Friesel seconded. Motion passed.

Executive Session: A motion was made by Dr. Scarpitti and seconded by Mary Billy to enter an Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. A vote was conducted to enter the session, with all members voting yea.

The board entered into the Executive Session at 6:33 PM.

The board returned from Executive Session at 7:09 PM on a motion by Dr. Scarpitti, Mary Billy seconded. A vote was conducted to return from the session, with all members voting yea.

No action was taken as a result of the Executive Session.

Personnel:

- a. An authorization to hire a Registrar was received. A motion to approve was presented by Carole Wachtel, Shelly Ellis seconded. Motion passed.

**NEWARK**

(740)-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

(740) 755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

The August 19, 2025, Licking County Board of Health was adjourned at 7:10 PM on a motion by Dr. Scarpitti, seconded by Mary Billy. Meeting adjourned.

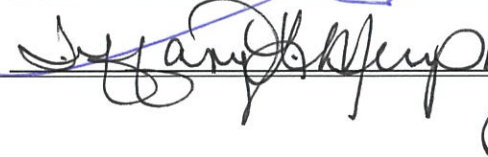
Approved:



Neisha Grubaugh, Board of Health President



Chad Brown, Health Commissioner



Tiffany Murphy, Executive Assistant