

Board of Health

Minutes

February 11, 2025

Call to Order – The February 11, 2025 board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:32 PM.

Members in attendance were Neisha Grubaugh, John Wetmore, Ed Smith, Dr. Scarpitti, Mary Billy, Larry Friesel, Carole Wachtel, Shelly Ellis, Kathy Wyatt, Rich Kozlowski, and Kim Wilhelm.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the meeting agenda, Kathy Wyatt seconded. All members voted yea.

Approval of Minutes: The January 21, 2025, minutes were presented and discussed. A motion to approve was presented by Dr. Scarpitti, seconded by Rich Kozlowski. Carole Wachtel abstained. Motion passed.

Hearings and Variances:

- A proposal was made to increase the following fees:
 - Sealing or Decommissioning Private Water System Single Family Dwelling
 - Current Cost: \$35.00
 - Proposed Cost: \$50.00
 - Sealing or Decommissioning Private Water System Non-Single Family Dwelling
 - Current Cost: \$40.00
 - Proposed Cost: \$55.00
 - Abandonment of a Sewage Treatment System or Grey Water Recycling System
 - Current Cost: \$35.00
 - Proposed Cost: \$50.00
 - Total Coliform Water Sample Collection and Examination
 - Current Cost: \$60.00
 - Proposed Cost: \$65.00
 - Sewage Sample Trip Fee
 - Current Cost: \$35.00
 - Proposed Cost: \$40.00

Dr. Scarpitti motioned to approve as an emergency measure, seconded by Mary Billy. Motion approved.

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Community and Personal Health Report: Director of Community and Personal Health, Kari Jones, provided a written report to the board. The child fatality report shows 19 cases for review. Two were related to sleep and 1 is still pending.

There is 1 possible active TB case in the county. We are waiting for testing results to confirm.

There were 2 Legionella cases that were reported. Unfortunately, 1 patient checked out of the hospital AMA and later passed away. This case was not related to long-term facility care and was not connected to the 2nd case that was reported.

Environmental Health Report: Outdoor Environmental Health Director, Scott Morris, provided a written report to the board. Scott added that EH is going live with the complaint's module in the new software today followed by the rabies module. Pools and camps will go live once inspections begin, sometime in April. Those renewals will be generated in the new system. Septic and wells will begin at a later date.

Lance Industries was provided a notice of violation regarding wells that were drilled in Licking County without filing the proper paperwork. If the well logs are not received, these wells cannot be approved.

The property on Cooper Road received a final notice regarding their septic system. The number of campsites remains below 5, so he is not in violation of being a licensed campground.

Indoor Environmental Health Director, Traven Wood, provided a written report to the board. Traven stated that the food license year will end at the end of February. There are only approximately 20 inspections that need to be done before the end of the month to finish out the license year. Our first ServSafe manager course of the year is scheduled for March in Pataskala. We capped the class at 33 and there are already 30 people registered.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick, provided a written report to the board. We are currently scheduling out 16 days for appointments. By the end of the month, the hope is that we will be under 2 weeks. At the regional meeting, Todd learned that the norm for other departments in 3-4 weeks

Health Promotion Report: Interim Health Promotion Director, Kierstin Jay, provided a written report. Work was done in January on the Integrated Harm Reduction Grant, and we hope to hear back regarding that grant by April 1st.

Chad commended Kierstin for doing an outstanding job during her time as Interim Health Promotion Director and she will now officially be a Health Ed Manager.

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Administrative Services Report: Director of Fiscal Services, Taunja Dudgeon, provided a written report. Currently the Fiscal Services department is fully staffed. A QI project will be done to streamline the department in terms of the grant process. Cindy Paul is our new Pataskala Clerk. Cindy has a lot of ideas to promote the office in Pataskala.

Health Commissioner Report: Health Commissioner, Chad Brown, provided a written report to the board. Chad added that State Security is adding a chime to the door in Pataskala. We are also looking into adding a bullet resistant film to the window. The City of Pataskala must authorize any changes made to the office, but we don't expect any issues to have those changes approved.

There was a meeting with the Newark City Law Director regarding the HOME Court being developed by the city. We will provide a community navigator to the court to assist individuals.

Chad stated we are following the state budget as it is introduced and will continue to do so as it moves through the process.

The network upgrade project is almost complete, and the server migration project is set to begin on March 15.

Financial Reports and Bills:

The financial reports were presented to the board and discussed. The January 2025 LCHD Financial Reports were approved on a motion by Carole Wachtel, Shelly Ellis seconded. All members voted yea; motion passed.

The January 2025 LCHD Bills were presented and discussed. Carole Wachtel presented a motion to approve, Kathy Wyatt seconded. All members voted yea; motion passed.

Contract Agreements:

Resolution 2025-005 was presented to the board to enter into an agreement with Kane Learning. A motion to approve was presented by Dr. Scarpitti, Larry Friesel seconded. Motion passed.

Resolution 2025-006 was presented to enter into an agreement with the Ohio EPA. A motion to approve was presented by Dr. Scarpitti, Mary Billy seconded. Motion passed.

Executive Session: A motion was made by Dr. Scarpitti and seconded by Larry Friesel to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. A roll call vote was conducted to enter the session, with all members voting yea.

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The board entered Executive Session at 6:28 PM.

The board returned from Executive Session at 7:19 PM on a motion by Dr. Scarpitti, Larry Friesel seconded, with the roll call vote and all members voting yea.

No action was taken as a result of the Executive Session.

Board Member Comments:

Carole was grateful for the visit and basket that was delivered by Taunja and Kari.

The February 11, 2025, Licking County Board of Health was adjourned at 7:21 PM on a motion by Dr. Scarpitti, seconded by Kim Wilhelm. Meeting adjourned.

Approved:

Neisha Grubaugh, Board of Health President

Chad Brown, Health Commissioner

Tiffany Murphy, Executive Assistant