

2025 Person in Charge Certification Course Schedule (*Free*)

Licking County Health Department is an approved provider in Ohio to administer person-in-charge certification (PIC) courses. Upon successfully completing one of our person-in-charge certification courses, each participant will receive a person-in-charge certification. The Ohio Uniform Food Safety Code requires at least one employee to possess person-in-charge certification for each shift in risk level I, II, III, and IV food service operations and retail food establishments initially licensed after March 1, 2010.

PIC COURSE DATES

February 11, 2025

April 8, 2025

June 10, 2025

August 12, 2025

October 14, 2025

December 9, 2025

*** Courses will be held from 6:00 PM – 8:30 PM**

COURSE LOCATION

Licking County Health Department
3rd Floor Conference Room
675 Price Road
Newark, Ohio 43055

PIC COURSE REGISTRATION (FREE)

There is no fee to register for our person-in-charge certification courses, however, you are still required to register all participants with our Environmental Health Office. You can register for this course by calling 740-349-6475 or emailing environmental@lickingcohealth.org. You will need to provide us the course participant name, phone number, email address, and the course date.

COURSE DETAILS

These courses will be held at Licking County Health Department (675 Price Road, Newark, OH, 43055) in the 3rd Floor Conference Room. The courses will start at 6:00 PM and end around 8:30 PM. Enter the building at our south-facing entrance and walk up the stairs to our front office. A front office clerk will direct you to the 3rd Floor Conference Room.

Please direct any questions regarding upcoming food safety courses to our Food Safety Program by calling 740-349-6475 or emailing us at environmental@lickingcohealth.org. Additional information can also be found on our website: lickingcohealth.org/env/food.html.

