

**NEWARK**

(740)-349-6535

675 Price Rd.

Newark, OH 43055

PATASKALA

(740) 755-4520

621 W. Broad St.

Pataskala, OH 43062

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Board of Health**Minutes****August 20, 2024**

Call to Order – The August 20th, 2024, board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were Ed Smith, Dr. Patrick Scarpitti, Mary Billy, John Wetmore, Larry Friesel, Neisha Grubaugh, Carole Wachtel, Kathy Wyatt and Richard Kozlowski

Those not in attendance were Shelly Ellis.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the amended meeting agenda, Kathy Wyatt seconded. All members voted yea.

Approval of Minutes: The July 16th, 2024, minutes were presented and discussed. A motion to approve was presented by Mary Billy, seconded by Carole Wachtel. Motion passed.

Introduction of New Staff: None

Public Comment: None

Hearings and Variances:

- A Variance for 8878 Harmony Church Road, Johnstown – HSTS Isolation Distance – Septic tank (replacement) was installed within the 10' required distance from two gas lines. A motion to approve was presented by Carole Wachtel, seconded by John Wetmore
- A Variance for 230 Greenfield Avenue, Newark – HSTS Isolation Distance – Leach field closer than 10 ft. to property lines. A motion to approve was made by Dr. Patrick Scarpitti, seconded by Carole Wachtel.

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Community and Personal Health Report: Director of Community and Personal Health Kari Kennedy provided a written report to the board. Kari stated that the Mobile Unit has been conducting onsite back to school clinics at schools in the county during open house events. Staff have learned easier processes to make the Mobile Clinic more efficient.

Disease report – 4 cases of pertussis have been identified. All of the cases have been vaccinated. An increase in pertussis cases has also been identified in the Central Region.

Kathy Wyatt asked if we have received COVID vaccines yet, and we have not. Kari explained about human trafficking training being offered to staff and explained it is more for awareness. John Wetmore informed us that there is a program called Scarlett Hope that provides help with this issue as well.

Environmental Health Report: Outdoor Environmental Health Director Scott Morris stated most of the Interns are mostly done for the summer. We will continue to spray for mosquitoes into September.

Assistant Health Commissioner Greg Chumney introduced Traven Wood as the new Director of Indoor Environmental Health, and he will be taking over the reports. Carole Wachtel mentioned that Greg Chumney will truly be missed and was a great assist to our team. Greg thanked everyone for all their support for our team.

Maternal and Child Health Report: Maternal and Child Health Director Todd Kirkpatrick provided a written report to the board. Todd explained more about WIC by sharing a PowerPoint presentation of how WIC works, including: 1) staff titles and functions; 2) WIC appointment types and purpose; 3) role of separation of duties (federal regulation); and 4) performance management data.

Since the departure of an HP in mid-July, days until a single appointment can be scheduled have increased from about 1 day to 6 days (longer for larger families). Since her departure, the wait time during an appointment to see a Health Professional (HP) has increased about 2 minutes, as has the total length of appointments. In addition, the amount of counseling Todd is completing has increased dramatically and other HPs are seeing more families. Todd was not able to specifically identify what he is not able to complete with more time dedicated to counseling due to the lack of time the HP has been gone.

Chad stated ODH found additional funds for WIC which when combined with the previous increase brings the total of about \$40,000 more for FY25 than FY24. He also discussed the potential for a clinic assistant to move to a different position within the department, which would create 2 vacancies in the program. With the additional

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funding from ODH, the current open HP position and the potential move of another WIC staff member out of the program, the program would have the funds available to fill one of the vacancies. Chad indicated he would prefer to hire a parttime HP to fill the positions.

Health Promotion Report: Health Promotion Director Brianna Perkins provided a written report. Brianna Perkins stated the Integrated Harm Reduction Grant ends September 29th, but we received notification from ODH that the grant will be extended until December 31, 2024. We are still waiting to hear about the extension funding amount and the next RFP. Dr. Scarpitti asked about the overdose alert. Chad explained that we saw 10 in 3 days and 5 in 1 day. The alert increases community awareness. After the alert was disseminated, LCHD received 20 naloxone mail order requests (42 naloxone boxes total). Through the ODMAP system, LCHD only knows if an overdose is fatal or non-fatal and how much naloxone was used. Most of the alert overdoses occurred in the city of Newark, but there were no unusual clusters of overdoses in the city.

Administrative Services Report: Director of Fiscal Services Taunja Dudgeon provided a written report. She stated that we have been having Auditors in the office and should be wrapping up the State Audit within the next 2 weeks. A Finance Manager has been hired and will be starting on Monday, August 26th.

Health Commissioner Report: Health Commissioner Chad Brown provided a written report to the board. The city of Newark reached out regards to a Lead grant, and we are proposing to provide \$13,000 in matching funds. Chad stated he was on "Talk of the Town" on WNKO spoke about the Mobile Clinic and many other topics. The Mobile Clinic is going very well. We are looking at making a few changes to the Mobile to make it more efficient, and we need to provide a long term parking solution for the unit. We will probably use Capital Project funds for this purpose.

Financial Reports and Bills:

- The financial reports were presented to the board and discussed. The July 2024 LCHD Financial Reports were approved on a motion by Carole Wachtel, Dr. Patrick Scarpitti seconded. All members voted yea; motion passed.
- The July 2024 LCHD Bills were presented and discussed. Carole Wachtel presented a motion to approve, Kathy Wyatt seconded. All members voted yea; motion passed.

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Resolution 2024-54 – Allows LCHD to move from a cost allocation plan to the federal de minimis rate to grant funds. A motion to approve was presented by Dr. Scarpitti, Ed Smith seconded. Motion passed.

Resolution 2024-55 - Appropriation of Funds – Sewage, Grant Contract Services and Grant Supplies – A motion to approve was presented by Dr. Scarpitti, Carole Wachtel.

Contract Agreements:

Resolution 2024-46 was presented to the board to enter into an agreement with Licking County Transit. A motion to approve was presented by Dr. Scarpitti, Ed Smith seconded. Motion passed.

Resolution 2024-56 was presented to the board to enter into an agreement with Legend Valley. A motion to approve was presented by Larry Friesel, John Wetmore seconded. Motion passed.

Resolution 2024-57 was presented to the board to enter into an agreement with Buckeye Valley YMCA. A motion to approve was presented by Carole Wachtel, Kathy Wyatt seconded. Motion passed.

Resolution 2024-58 was presented to the board to enter into an agreement with COTS. A motion to approve was presented by Dr. Scarpitti, John Wetmore seconded. Motion passed.

Resolution 2024-59 was presented to the board to enter into an agreement with Licking County Transit. A motion to approve was presented by Mary Billy, John Wetmore seconded. Motion passed.

Resolution 2024-60 was presented to the board to enter into an agreement with the City of Newark. A motion to approve was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.

Resolution 2024-61 was presented to the board to enter into an agreement with Knox County Public Health. A motion to approve was presented by Mary Billy, Kathy Wyatt seconded. Motion passed.

Executive Session: A motion was made by Dr. Patrick Scarpitti and seconded by Larry Friesel to enter Executive Session to consider the appointment, employment, dismissal,



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discipline, promotion, or compensation of a public employee. A roll call vote was conducted to enter the session, with all members voting yea.

The board entered Executive Session at 7:12 PM. A motion to approve was presented by Dr. Scarpitti, Larry Friesel seconded. Motion passed.

The board returned from Executive Session at 8:48 PM on a motion by Mary Billy, John Wetmore seconded, with the roll call vote, and all members voting yea.



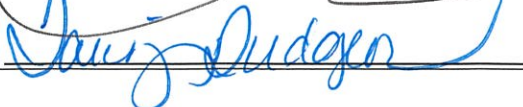
No action was taken as a result of the Executive Session.

Personnel:

- a. An authorization to hire Part-time Dietitian or Dietetic Tech, Executive Assistant, (4) Health Educators, (2) Clerks, Emergency Response Coordinator, and Mobile Clinic Coordinator was presented to the board. A motion to approve was presented by Dr. Scarpitti, Larry Friesel seconded. Motion passed
- b. An authorization for the acceptance of resignation for Greg Chumney, Assistant Health Commissioner, Emily Eichhorn, Health Educator and Curtis Feland, Emergency Response Coordinator, was received. A motion to accept with regret was presented by Dr. Scarpitti, John Wetmore seconded. Motion passed.

Board Member Comments: None.

The August 20, 2024, Licking County Board of Health was adjourned at 8:53 PM on a motion by Larry Friesel, seconded by Dr. Scarpitti. Meeting adjourned.

Approved:	
	Neisha Grubaugh, Board of Health President
	Chad Brown, Health Commissioner
	Taunja Dudgeon, Director of Fiscal Services