

**NEWARK**

(740)-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

(740) 755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Board of Health**Minutes****July 16, 2024**

Call to Order – The July 16th, 2024, board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:31 PM.

Members in attendance were Neisha Grubaugh, John Wetmore, Larry Friesel, Carole Wachtel, Shelly Ellis, Kathy Wyatt, Dr. Patrick Scarpitti, Mary Billy, and Ed Smith.

Not in attendance was Rich Kozlowski.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the amended meeting agenda, Kathy Wyatt seconded. All members voted yea. Mary Billy abstained.

Approval of Minutes: The June 2024 minutes were amended, presented and discussed. A motion to approve was presented by Carole Wachtel, seconded by John Wetmore. Motion passed.

Introduction of New Staff (Intern): Health Commissioner Chad Brown introduced Lydia Forstnoefer to the board. Lydia is working in WIC for 3 weeks as a Dietetic Intern.

Public Comment: None.

Hearings and Variances: n/a.

Community and Personal Health Report: Director of Community and Personal Health Kari Kennedy provided a written report to the board. Kari stated multiple TB cases in question and waiting on culture results for confirmation. Current active cases are compliant with treatment and doing well. Dr. Scarpitti asked about pertussis cases and if they were vaccine failures. Kari stated all cases were immunized. Kathy Wyatt asked about the Mobile Health Care conference. Kari stated that she found the organization when doing research on mobile health clinics and then attended their Ohio regional meeting in April. Neisha Grubaugh asked what would be offered at the fair this year. Kari stated that her team planned to offer the Tdap vaccine and schedule for immunization appointments when they are present.

Environmental Health Report: Outdoor Environmental Health Director Scott Morris presented a written report to the board. Scott touched on the Mosquito program. He stated that on July 3rd, we found a WNV positive trap location near CTEC. The location was sprayed that night. We've also received 2 additional WNV positive results from other locations in the City of Newark on July 5th.

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The week of the 4th of July was our busiest mosquito spray week. We conducted our large Pataskala spray, along with Harrison township, Alexandria, Village of Granville, Kirksville, Buckeye Lake KOA, and other complaint areas. Scott stated that there is another downhole water well camera inspection with ODH scheduled. The dye test on the well was negative. Neisha asked what the camera was looking for. Scott stated that it can be checked to make sure that the structure is good and if there is anything in the well.

Greg Chumney noted he had nothing to discuss outside of his written report other than the arrival of our Facilities Manager, Chuck Lasure. Chuck Lasure has over 30+ years of experience working in and managing custodial and maintenance operations and comes to us from New Albany-Plain Local Schools. Dr. Scarpitti asked Greg about the foodborne illness tabletop exercise outlined in his written report. Greg stated that Audri Walker did an excellent job facilitating this exercise, which prepared the food safety team on how LCHD would respond in the event of a foodborne illness outbreak. This exercise revolved around a potential Norovirus outbreak at a licensed food facility. Neisha Grubaugh asked Greg to provide an update on any food EEP facilities. Greg stated that Grace Hall had done the second EEP inspection to review food contact surface cleanliness and date-marking issues at Elliot's in Pataskala. These issues persist at the facility and are still in the EEP. There was some discussion regarding the visibility of the inspection reports to the general public.

Maternal and Child Health Report: Maternal and Child Health Director Todd Kirkpatrick provided a written report to the board. Todd stated the EHS/HS program will see many children move on to kindergarten or other preschool programs, but LEADS does have a waitlist to fill those spots. The online breastfeeding community survey has been passed to Chad and he will send it onto Kane Learning for posting on social media. Farmers Market Nutrition Program coupons are being passed out now. In one day, 58 packets or about 1/3 of the total, were given out. Our WIC project will receive a 2% increase in funding for the next fiscal year. The US House and Senate have passed funding bills that will increase funding for WIC but it's too soon to know what that will mean locally. Ed Smith discussed freezing hiring for financial reasons. Chad agreed but explained about the importance of hiring for our families. Ed Smith explained it's unlikely we will see increased funding from the Federal Government soon. John asked if we need to get a response from the Director of ODH before proceeding any further. Chad stated he can write a response for the Board to review, and we could send it when appropriate. If we don't hear something by the next Board meeting, additional action should be taken regarding trying to increase WIC funding. Ed Smith made a motion for Chad to create a communication plan before the next meeting. Dr. Scarpitti seconded the motion. All members voted yea; motion passed.

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Health Promotion Report: Health Promotion Director Brianna Perkins provided a written report. Brianna Perkins stated that she didn't have anything else to add, other than her division is fully staffed now. Dr. Scarpitti asked about the grant that was applied for recently. Bri explained the application is for the second year for the RL grant. Additionally, supplemental funding is being offered for five funded grants.

Administrative Services Report: Taunja Dudgeon, Director of Fiscal Services, spoke on her department creating more efficient ways of reporting. Stated that we are still waiting on a list from the State Auditor's to compile for the 2023 Audit. We received over 40 applicants for the Finance Manager position and interviews are scheduled for next week.

Health Commissioner Report: Health Commissioner Chad Brown provided a written report to the board. Chad provided an update on the rabies exposure issue in Richland County, and a more recent exposure in our county. Chad will be meeting with representatives in Heath regarding their vaping ordinance and the regulations our department would enforce as part of the ordinance. The City wants to ensure any stores in Heath that sell ENDS are selling products approved by the FDA.

Financial Reports and Bills:

The financial reports were presented to the board and discussed. The June 2024 LCHD Financial Reports were approved on a motion by Carole Wachtel, Kathy Wyatt seconded. All members voted yea; motion passed.

Ed Smith questioned ComDoc. Chad explained amount due was higher than normal due to an issue regarding where the invoices were being sent.

The June 2024 LCHD Bills were presented and discussed. Carole Wachtel presented a motion to approve, Mary Billy seconded. All members voted yea; motion passed.

Resolution 2024-49 was presented to the board to appropriate funds in the General Fund for TB Expense. A motion to approve was presented by Dr. Patrick Scarpitti, Carol Wachtel, seconded. Motion passed.

Contract Agreements:

Amended Resolution 2024-11 was presented to the board to enter into an agreement with Shepherd Hill. A motion to approve was presented by Shelly Ellis, Larry Friesel seconded. Motion passed.

Resolution 2024-50 was presented to the board to enter into an agreement with Mental Health Recovery for Licking and Knox Counties. A motion to approve was presented by Dr. Scarpitti, John Wetmore seconded. Motion passed.

Resolution 2024-51 was presented to the board to enter into an agreement with Licking County Court of Common Pleas' Day Reporting Program. A motion to approve was presented by Mary Billy, Shelly Ellis seconded. Motion passed.

Resolution 2024- 52 was presented to the board to enter into an agreement with Licking County Court of Common Pleas' Day Reporting Program. A motion to approve was presented by Mary Billy, Shelly Ellis seconded. Motion passed.

Resolution 2024-53 was presented to the board to enter into an agreement with Shepherd Hill. A motion to approve was presented by Kathy Wyatt, Carole Wachtel seconded. Motion passed.

Executive Session: A motion was made by Dr. Patrick Scarpitti and seconded by Shelly Ellis to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. A roll call vote was conducted to enter the session, with all members voting yea.

The board entered Executive Session at 6:56 PM.

The board returned from Executive Session at 8:38 PM on a motion by Dr. Scarpitti, Mary Billy seconded, with the roll call vote, and all members voting yea. No action was taken as a result of the Executive Session.

Personnel:




- a. An authorization for the acceptance of resignation for Carli DiTurno, Dietetic Technician, was received. A motion to accept with regret was presented by Dr. Scarpitti, Carole Wachtel seconded. Motion passed.
- b. Authorization to hire a BCCP Case Manager was presented to the board. A motion to approve was presented by Kathy Wyatt, Mary Billy seconded. Motion passed.
- c. Authorization to hire a Dietetic Technician or Dietitian was discussed. A motion to table the request was presented by Dr. Patrick Scarpitti, Ed Smith seconded. Motion passed
- d. Out of State Travel – Kari Kennedy, Director of Community & Personal Health and Julie Hill, Nursing Manager, National Mobile Healthcare Conference in Fort Worth, TX from September 7-10, 2024. A motion to approve was presented by Larry Friesel, Shelly Ellis seconded. Motion passed
- e. Personnel Policy Update - A motion to approve Section 4.27 of the LCHD Personnel Manual was presented by Carole Wachtel, Shelly Ellis seconded. Motion passed

- f. Staffing Plan - A motion to approve was presented by Dr. Patrick Scarpitti, John Wetmore seconded. Motion passed

Board Member Comments: None.

The July 16th, 2024, Licking County Board of Health was adjourned at 8:56 PM on a motion by Dr. Patrick Scarpitti, seconded by Mary Billy. Meeting adjourned.

Approved:

	Neisha Grubaugh, President
	Chad Brown, Health Commissioner
	Taunja Dudgeon, Director of Fiscal Services