

**NEWARK**

(740)-349-6535
675 Price Rd.
Newark, OH 43055

PATASKALA

(740) 755-4520
621 W. Broad St.
Pataskala, OH 43062

www.lickingcohealth.org

Board of Health**Minutes****May 21, 2024**

Call to Order – The May 21, 2024 board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were Neisha Grubaugh, John Wetmore, Mary Billy, Shelly Ellis, Larry Friesel, Richard Kozlowski, Dr. Patrick Scarpitti, Ed Smith, Carole Wachtel, Kathy Wyatt.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the amended meeting agenda, Carole Wachtel seconded. Motion passed.

Approval of Minutes: The April 16th, 2024, minutes were presented and discussed. A motion to approve corrected minutes was presented by Mary Billy, seconded by Kathy Wyatt. Motion passed. John Wetmore abstained.

Introduction of New Staff: None

Public Comment: None.

Hearings and Variances: Scott Morris explained the following facility variances:

- **8285 Somerset Road, Thornville** – Length on Contour – Seeking to reduce the length along contour due to site restrictions for a replacement household sewage treatment system. The new HSTS is a replacement for a failing system. Carole Wachtel motioned to approve, seconded by Larry Friesel. All in favor, Motion approved.
- **7777 Palmer Road, Pataskala** – HSTS Tank Location – HSTS tank replacement will be less than the required distance to the patio on the property. The tank will still be able to be properly serviced if installed. Dr. Scarpitti motioned to approve, seconded by Mary Billy. All in favor, Motion approved.
- **8972 Stewart Road, Newark** – HSTS Location – HSTS will be installed less than the required distance from the driveway due to site restrictions. Dr. Scarpitti motioned to approve, seconded by John Wetmore. All in favor, Motion approved.

Community and Personal Health Report: Director of Community and Personal Health Kari Kennedy provided a written report to the board. The team continues to follow two active TB

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cases, one is slated to complete treatment in July. Kari shared the clinic customer satisfaction survey results with the board stating that she was very proud of her team and the excellent service they provide. Kari provided the board with an update on the status of the Dental Sealant program as the search continues for a Dental Hygienist and the future of the program will be evaluated in the coming months.

Environmental Health Report: Outdoor Environmental Health Director Scott Morris provided a written report to the board. Scott stated the Mobile Clinic was utilized by EH at the recent Arbor Day Festival at Dawes Arboretum. There were approximately 3500 visitors where mosquito dunks and tick removal kits were passed out. Scott also said that the Mobile Unit was taken to the Licking County Soil and Water Backyard Conservation Day where septic maintenance and well water sampling were promoted. Scott also updated the board on a situation where Zemba Bros Inc. altered a small flow onsite sewage treatment system without a permit. A permit was approved for the system after the alteration was completed. Zemba Bros. Inc was provided with a warning notice indicating similar future activity could put their registration in Licking County at risk.

Greg Chumney provided a written report. He also stated that the Ohio Department of Agriculture conducted an audit of our food safety program, and minimal findings were found. We should receive a report in 45 days. The Pool EEP Policy has been updated.

Maternal and Child Health Report: Maternal and Child Health Director Todd Kirkpatrick provided a written report to the board. Todd stated that staff at LEADS Head Start commended our staff for their work in the Early Head Start Program. Todd indicated the WIC program is slated to receive flat funding for the program again next grant cycle, which starts in October. Chad stated the department has received reduced funding over the past 5 years. The department will subsidize the program by approximately \$130,000 in the next grant cycle, which is unsustainable. He proposed a letter be drafted and sent to our federal legislators, ODH, and our state legislators copied on the letter. This letter would stress the need for more funding for WIC to allow the program to continue to serve the increasing caseload. The Board supported the development of a letter and will review the letter during their June meeting.

Health Promotion Report: Health Promotion Director Brianna Perkins was not in attendance and provided a written report.

Administrative Services Report: Fiscal Services Director, Taunja Dudgeon was not in attendance and provided a written report.

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Health Commissioner

Report: Health Commissioner Chad Brown provided a written report to the board. Chad commented the sealing of the parking lot has been scheduled. A funding request has been submitted to replace carpeting in the main lobby and have the clinic floor cleaned, and to replace outdated IT equipment. Chad is working on a proposal for a Community Navigator position, that will hopefully be funded by funds available through the OneOhio

Foundation. The City of Heath passed an ordinance to require that any vaping products being sold in the city be approved by the FDA. This ordinance will be enforced by the Health Department, and we will work with the City to develop rules and procedures.

Financial Reports and Bills:

The financial reports were presented to the board and discussed. The April 2024 LCHD Financial Reports were approved on a motion by Carole Wachtel, Mary Billy seconded. All members voted yea; motion passed.

The April 2024 LCHD Bills were presented and discussed. Shelly Ellis presented a motion to approve, Mary Billy seconded. All members voted yea; motion passed.

Contract Agreements:

Resolution 2024-43 was presented to the board to enter into an agreement with Kane Learning. A motion to approve was presented by Dr. Scarpitti, Larry Friesel seconded. All members voted yea; motion passed.

Resolution 2024-44 was presented to the board to enter into an agreement with Newark City Schools. A motion to approve was presented by Mary Billy, Shelly Ellis seconded. All members voted yea; motion passed.

Resolution 2024-45 was presented to the board to enter into an agreement with Newark City Schools. A motion to approve was presented by Carole Wachtel, Shelly Ellis seconded. All members voted yea; motion passed.

Resolution 2024-46 was presented to the board to enter into an agreement with the Licking County Transit. A motion to approve was presented by Mary Billy, Shelly Ellis seconded. All members voted yea; motion passed.

Resolution 2024-47 was presented to the board to enter into an agreement with Chandler Septic Service. A motion to approve was presented by Kathy Wyatt, Ed Smith seconded. All members voted yea; motion passed.



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Executive Session: A motion was made by Dr. Patrick Scarpitti and seconded by Carole Wachtel to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee. A roll call vote was conducted to enter the session, with all members voting yea.

The board entered Executive Session at 7:14 PM.

The board returned from Executive Session at 7:44 PM on a motion by Dr. Scarpitti, Carol Wachtel seconded, with the roll call vote, and all members voting yea.

No action was taken as a result of the Executive Session.

Personnel:

No action was taken.

Board Member Comments: None.

The May 21, 2024, Licking County Board of Health meeting was adjourned at 7:46PM on a motion by Dr. Scarpitti, seconded by Mary Billy. Meeting adjourned.

Approved:

Neisha Grubaugh, Board of Health President

Chad Brown, Health Commissioner

Tiffany Murphy, EH Team Lead