

Board of Health

Minutes

November 14, 2023

Call to Order – The November 14, 2023 board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:34 PM.

Members in attendance were Dr. Patrick Scarpitti, John Wetmore, Larry Friesel, Carole Wachtel, Neisha Grubaugh, Shelly Ellis, Kathy Wyatt, Ed Smith, and Rich Kozlowski.

Those not in attendance were Chicky Dyer and Mary Billy.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the amended meeting agenda, Carol seconded. All members voted yea.

Approval of Minutes: The October 17, 2023 minutes were presented and discussed. A motion to approve was presented by Dr. Scarpitti, second by Shelly Ellis. Motion passed.

Introduction of New Staff: None.

Public Comment:

Barb Lechner of Granville, Ohio addressed the board.

Hearings and Variances: A hearing to approve the NPDES Sampling Fee was held to establish a fee of \$155.00. This fee includes the testing of the household sewage treatment system, the processing fee, and trip fee. A motion to approve the fee as an emergency provision was made by Dr. Scarpitti, second by Larry Friesel. Motion passed.

A hearing to approve the COVID Vaccine Administration Fee was held to establish a fee of \$42 for each Covid vaccination administered. A motion to approve the fee as an emergency provision was made by Carole Wachtel, second by Kathy Wyatt. Motion passed.

Community and Personal Health Report: Director of Community and Personal Health Kari Kennedy provided a written report to the board and advised Covid vaccinations have been going well, as we are into our third week of vaccinations, with most November full. Chad commended Kari's staff for ensuring we are not overordering Covid vaccinations. For the provided gastrointestinal cases, none of the cases were related to each other. We did have one rare case of Creutzfeldt-Jakob disease. The woman is in her 60s with many other health issues and has recently had neurological issues, resulting in the discovery of this disease. Kari also stated we had one

(suspected) Hepatitis A case in October. The individual is in their 90s and was in the hospital for other health issues, where they tested positive for Hep A.

Dr. Scarpitti commented on the number of Lyme Disease cases in 2023. Chad stated one of our new public health specialists has been working specifically with Lyme disease, and he plans to have her present her findings to the board in January or February.

Environmental Health Report: Outdoor Environmental Director Scott Morris presented a written report to the board and advised how the outdoor team has been utilizing tablets in the field with their new software, Fulcrum, which has helped streamline their work. Scott is meeting with Fulcrum tomorrow about piloting a new software feature where they will be able to plot out a line on the leach field and this would count as their record for the septic system.

Dr. Scarpitti questioned the longevity of peat moss septic systems. Scott stated the system is very expensive and they have only seen one in our county. The system was installed within the past year, so they don't have a lot of data to pull from at this time. Kathy questioned how a peat moss system works, and Scott explained how the water filters through the peat moss and is more eco-friendly.

Dr. Scarpitti questioned an individual from months ago who was illegally dumping sewage in Licking County. Scott stated this individual is living in a camper in Licking Township, and they are dumping their sewage into an IBC tank that they buried in the ground. After battling this individual for over a year, it has now escalated to the county.

John Wetmore questioned the number of septic permits on Scott's board report, and why there were so many in Granville. Scott stated many of these permits are because the houses are older in Granville and their systems need to be replaced. Chad said by installing a second system, this gives the original system time to rest, then they can switch back and forth.

Indoor Environmental Health and Quality Director Greg Chumney provided a written report to the board and wanted to remind the board the food fee hearing is this month and will report back at the next month. Greg stated he had 3 administrative reviews this month that all went well. The October ServSafe class was last week at the Granville Inn, which went well. He would like to have the next class at the Pataskala Police Department, to try and move to different areas of the county for accessibility. Greg also wanted to remind everyone that plumbing, septic, and solid waste renewals are coming up soon. Greg discussed how the food survey they have been working on has come to fruition, and now they are working on developing a food survey exam. This exam should lessen the amount of time staff will be in the field writing up violations. Hopefully his exam will go live sometime in 2024.

Maternal and Child Health Report: Maternal and Child Health Director Todd Kirkpatrick provided a written report to the board and advised that last week he spoke as a panelist for the United Way's Food Insecurity in Licking County forum, along with many other Licking County organizations.

WIC went to LEADS "pop-up" clinic today. These "pop-up" clinics help get families eligible families signed up for WIC benefits.

State WIC – work in partnership with Franklin County to work on a list to where 6-12 months- a lot less work.

Todd recently was on an online call with WIC directors from Louisiana on how he operates WIC in Licking County, and how Louisiana can implement some of our ideas into their programs.

LEADS Home Visitor, Kathy, worked with Kate to secure additional funding to provide resources to the LEADS socialization room at LCHD.

Health Promotion Report: Interim Health Promotion Director Brianna Perkins was absent but provided a written report to the board. Chad advised we were awarded the regional overdose prevention grant this afternoon. He also gave praise to Kate and Bri and all their hard work they put into this grant.

Administrative Services Report: Former Director of Administrative Services Anna Wollenburg's last day was last Thursday. Chad commended the admin staff for stepping up in her absence.

Health Commissioner Report: Health Commissioner Chad Brown provided a written report to the board. Chad briefed the board on the fatal car accident on I70. Wesley (Emergency Preparedness Coordinator), Kelli (Public Health Nurse), Katie (Public Information Officer), and Chad went to the reunification location this afternoon to assist. Several staff members also volunteered to go out to the site, but they were not needed. The board members expressed their gratitude to the staff involved, and condolences to the families affected.

Chad gave recognition to Todd and Greg for their recent nationally recognized work, and how it reflects the outstanding work performed at LCHD.

Chad stated within the upcoming weeks, we will be working on our Community Health Assessment (CHA) scorecard, which is currently conducted every three years. Chad believes with our current staff; we are able to update it on an annual basis. This data will reflect how our county is progressing (good or bad).

Chad was on a call with ODH regarding nuisance campgrounds, where 2 or more felonies are committed at a campground, the board will step in. ODH is working on the processing of how we will be notified about these felonies.

Carole questioned where we stand with our new mobile unit, Chad stated the van currently being built, and we should receive it next summer.

Financial Reports and Bills:

The financial reports were presented to the board and discussed. The October 2023 LCHD Financial Reports were approved on a motion by Carole Wachtel, Kathy Wyatt seconded. All members voted yea; motion passed.

The October 2023 LCHD Bills were presented and discussed. Dr Scarpitti presented a motion to approve, Shelly Ellis seconded. All members voted yea; motion passed.

The 2024 Operating Budget was presented and discussed. Dr Scarpitti presented a motion to approve, John Wetmore seconded. Ed Smith questioned if this budget includes future additional staffing. Chad stated he currently feels comfortable with the current number on staff. All members voted yea; motion passed.

The 2024 Cost Allocation Plan was presented and discussed. Carole Wachtel presented a motion to approve, Kathy Wyatt seconded. Chad explained the items we can now allocate to this plan that we haven't allocated in the past. All members voted yea; motion passed.

Resolution 2023-105 was presented to the board for the appropriation of funds in the General Fund for Grant Contract Services. A motion to approve was presented by Dr. Scarpitti, John Wetmore seconded. Motion passed.

Contract Agreements:

Resolution 2023-106 was presented to the board to enter into a contract with the Buckeye Valley YMCA to implement the "Y on the Fly" program in census tracts associated with the Ohio Health Impact Zone Grant. A motion to approve was presented by Carole Wachtel, Kathy Wyatt. seconded. Motion passed.

Resolution 2023-107 was presented to the board to enter into a contract with Primary Solutions to allow LCHD to utilize the Infal 1 and Infal lite Budgeting software offered by Primary Solutions. A motion to approve was presented by Shelly Ellis, Dr. Scarpitti, seconded. Motion passed.

Resolution 2023-108 was presented to the board to enter into a contract with the Baldwin Group to allow LCHD to utilize HDIS software offered by the Baldwin Group. A motion to approve was presented by John Wetmore, Ed Smith seconded. Motion passed.

Executive Session: A motion was made by Dr. Scarpitti and seconded by Carole Wachtel to enter Executive Session to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted to enter and exit the session.

Dr. Patrick Scarpitti	Yes
Mrs. Mary Billy:	Yes
Mr. John Wetmore:	Yes
Mr. Larry Friesel:	Yes
Mrs. Neisha Grubaugh:	Yes
Mrs. Carole Wachtel	Yes
Mrs. Shelly Ellis	Yes
Mrs. Kathy Wyatt	Yes
Mr. Rich Kozlowski	Yes
Mr. Ed Smith	Yes

The board entered Executive Session at: 6:22 PM.

The board returned from Executive Session at 7:29 PM on a motion by Dr. Scarpitti, Ed Smith seconded, with the roll call vote above reflecting the entrance and exit of the session.

Personnel:

- a. The board approved hiring two health educators and an Assistant Health Commissioner. A motion to approve was presented by Dr. Scarpitti, seconded by John Wetmore. Motion approved.

Board member comments:

Rich Kozlowski questioned the role we play in emergency situations like the one today with the fatal accident on I70, and if we had any documented agreement to be at these locations. Chad stated we have an agreement with the Red Cross to provide nurses if a shelter opens, and an agreement with the Licking County EMA to provide a PIO in emergency situations where the EMA director believes a PIO is needed.

LICKING COUNTY
HEALTH DEPARTMENT

The November 14, 2023, Licking County Board of Health was adjourned at 7:35pm on a motion by Dr. Scarpitti, seconded by Carole Wachtel. Meeting adjourned.

Approved:



Neisha Grubaugh, Board of Health President



Chad Brown, Health Commissioner



Katie Beaver, Operations Manager

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