



Board of Health**Minutes****April 18, 2023**

Call to Order – The April 18, 2023, board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 3:01 PM.

Members in attendance were Dr. Scarpitti, Mary Billy, John Wetmore, Larry Friesel, Neisha Grubaugh, Carole Wachtel, Shelly Ellis and Kathy Wyatt.

Those not in attendance were Larry Arnold, Chicky Dyer, and Gary Wood.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the amended meeting agenda, seconded by Mary Billy. All members voted yea. Motion passed.

Approval of Minutes: The March 2023 minutes were presented and discussed with several spelling corrections made. A motion to approve was presented by Kathy Wyatt, seconded by Carole Wachtel. Larry Friesel abstained. Motion passed.

Public Comment: Barb Lechner of Granville, Ohio addressed the board.

Hearing and Variances:

a. 5015 Columbia Road, Pataskala 43062 was presented for a vertical separation distance related to the installation of household sewage treatment system for an intermittent/seasonal use cabin. The proposed system is requesting a variance due to a high seasonal water table and a lack of soil depth to install the new system. Dr. Scarpitti inquired about the system being a permanent deed restriction, but Chad was not sure if we could require it. Dr. Scarpitti inquired about the concern if the land is sold and if the system would cause future problems, and Scott indicated that if a separate home is built, a new soil analysis and design would have to be reviewed at that time. Any changes would be documented through the regular permit process. Dr. Scarpitti moved to approve the variance, seconded by John Wetmore. Motion approved.

b. 11373 Mt. Hope Road, Thornville was presented for a tank replacement because the existing tank collapsed. The current requirement for a 4-bedroom home is 2,000 gallons but the contractor is only able to install a 1,500-gallon plastic tank due to the size of the lot and restrictions on the lot. A motion to approve was presented by Carole Wachtel, seconded by Mary Billy. Motion passed.

c. 7800 Sportsmans Club Road, Johnstown is being presented as a new HSTS installation that did not meet the minimum trench length of 120 feet. The trench length could only reach 110 feet due to a gas line that was not properly marked on the property. Morris advised the code allows for a 10% reduction in the length, and this would be below that parameter. A motion to approve was presented by John Wetmore, seconded by Larry Friesel. Motion approved.



Community and Personal Health Report: Director of Community and Personal Health Kari Kennedy provided a written report to the board with no additions to her report. Kathy Wyatt inquired about the age range reported on for the child fatality review and Kari advised ages 0-18.

Environmental Health Report:

Indoor Environmental Health and Quality Director Greg Chumney provided a written report to the board and advised that they have had an administrative review with Dragon China in Johnstown and has another pest-related review with Arby's on 21st Street in Newark scheduled. They have made a change to the enforcement policy and advised that if a pest issue is not remedied within two visits, we are escalating them to an administrative review to remedy the issues sooner. Mary Billy inquired about Panda Express, and an unregulated plumbing alteration and Greg explained that they have been identifying when sinks have been added to facilities between inspections without a plumbing permit. Additional conversations were had about pest control and Greg explained that when cockroaches are present, we visit once a week, and the pest control company reports data. Greg advised that cockroaches tend to have treatment for 10-12 weeks. Dr. Scarpitti inquired about trucks that transport goods and Greg advised that those trucks are not always inspected regularly, and it is important to remove cardboard as quickly as possible if a pest may come in on a box. He explained that restaurants are supposed to work through their supplier before contacting ODA to remedy any issues related to this.

Outdoor Environmental Director Scott Morris presented a written report and advised that we are trying to become more involved with tick outreach and have met with several partners throughout the county to help get them involved in tick surveillance. Scott indicated Katie Beaver, PIO, has done a great job posting tick safety information on social media and providing education. On April 29, EH staff will be at Dawes Arboretum for Arbor Day giving away tick removal kits. Carole Wachtel inquired about spray for lawns that prevent ticks and Scott advised that you could treat clothing with permethrin which does a good job of preventing ticks from getting on clothing, but there is not a larvicide that can be used for treating grass. John Wetmore inquired about the OEHA Sewage Technical Committee that Scott was appointed to, and he advised they have formally met as of last week and they will be meeting about the state budget bill pertaining to the dry wells.

Maternal and Child Health Report: Maternal and Child Health Director Todd Kirkpatrick provided a written report to the board and was absent from the meeting. Chad Brown advised that we are back to full caseload in Early Head Start and advised that WIC is still running smoothly.

Health Promotion Report: Health Promotion Director Ashley See provided a written report to the board and advised that her staff had a meeting yesterday for the IH grant with ODH yesterday and we will be re-applying for the funds. Dr. Scarpitti inquired about



how much the individual units of Naloxone cost. Ashley explained that it is close to \$80 per unit but depends on if we buy generic, the whole kit, or what items are included and advised that she could follow up with the exact pricing of the products that are offered. Mary Billy inquired about what is included in the kit and Ashley explained that it is a small pouch with an info card, gloves, a mask, and the naloxone. Dr. Scarpitti advised he read about naloxone dispensing machines and asked who would pay for the machines. Chad advised our kits are provided by ODH, but the sources of naloxone depend on the agreement with those agencies that have the dispensing machines in place. Chad also advised that we are looking at purchasing naloxboxes for high schools as well as the target areas along Interstate 70. The naloxboxes are equipped with an alarm like an AED that sounds and alerts authorities in the event of an overdose, but also notifies someone for replacement. John Wetmore inquired about the event that took place at LMH and first responders being exposed. Chad explained that LMH had an individual come in with symptoms of overdose, removed his coat, and the substance on his coat aerosolized. A total of eight LMH staff came in contact with the substance and had to be administered naloxone. John Wetmore shared his security team keeps one dose on hand, but their concern is that they should have 10 or so on hand. Ashley advised that we can provide additional kits if needed. John Wetmore also inquired about the National SOPHE conference and Ashley advised that the largest topic of discussion was voting and how it is a social determinant of health and health equities.

Administrative Services Report: Director of Administrative Services Anna Wollenburg provided a written report to the board and had no additional information to provide. Dr. Scarpitti inquired about the elevator inspection with violations being found, and Wollenburg advised that a junction box was missing a cover plate, the calling system was not announcing who it was if it called out in the event of an emergency, and there is still an outstanding fee from a re-inspection that was conducted as part of the renovation. All of the cited issues have been remedied with the exception of the reinspection fee.

Health Commissioner Report: Health Commissioner Mr. Chad Brown provided a written report to the board and advised that last night the House of Representatives released their version of the budget. Chad advised the dry well language we were opposed to was removed as well as the language regarding Environmental Health Specialists. Brown thanked Representative Kevin Miller for supporting LCHD's position on the dry well and REHS language. Brown advised the \$20 million allocated for health departments was removed from the bill, but advised we would work to add the language back in the Senate's version of the bill. Chad advised that last meeting the board directed him to develop a letter to Governor DeWine and a draft was shared with the board to gather consensus. The board did not suggest any edits and directed Chad to send the letter to the Governor. Dr Scarpitti inquired about what would happen if drugs aerosolized and how we would approach such a situation. Chad indicated we should initiate a tabletop exercise to test our response. He will work with Sean Grady, EMA Director, to begin planning an exercise.



Chad introduced Cassie Kane to the group who was present to facilitate strategic planning.

Financial Reports and Bills:

The financial reports were presented to the board and discussed. The March 2023 LCHD Financial Reports were approved on a motion by Carole Wachtel, seconded by Kathy Wyatt. All members voted yea; motion passed.

The March 2023 LCHD Bills were presented and discussed. Carole Wachtel presented a motion to approve, seconded by Shelly Ellis. Dr. Scarpitti inquired about the charge for Patagonia EMR, and Chad explained that it was the monthly EMR expense, and fees for additional user packages. All members voted yea; motion passed.

Contract Agreements:

Resolution 2023-21 was presented to the board which enables LCHD to engage in a contract with the Ohio EPA for LCHD to receive grant funding for the Mosquito Control Grant. A motion to approve was presented by Dr. Scarpitti, seconded by Carole Wachtel. All members voted yea; motion approved.

Resolution 2023-22 was presented to the board which enables LCHD to engage in a contract with UpKeep to provide a software solution for building maintenance and facility monitoring software. A motion to approve was presented by Dr. Scarpitti, seconded by Kathy Wyatt. All members voted yea; motion approved.

The board reviewed Resolutions 2023-23 through 2023-29 and approved in bulk. A motion to approve was made by Dr. Scarpitti, seconded by Mary Billy. All members voted yea; motion approved.

Resolution 2023-23 was presented to the board which enables LCHD to engage in a contract with Smock Construction for the WPCLF job at 776 Gayth Avenue, Heath, Ohio in the amount of \$18,300.

Resolution 2023-24 was presented to the board which enables LCHD to engage in a contract with Smock Construction for the WPCLF job at 7259 Preston Road, Newark, Ohio in the amount of \$11,500.

Resolution 2023-25 was presented to the board which enables LCHD to engage in a contract with Smock Construction for the WPCLF job at 5439 Beaver Run Road, Pataskala, Ohio in the amount of \$22,015.

Resolution 2023-26 was presented to the board which enables LCHD to engage in a contract with Shawn Sparks for the WPCLF job at 578 Eleanor Parkway, Newark, Ohio in the amount of \$12,494.15.



Resolution 2023-27 was presented to the board which enables LCHD to engage in a contract with Shetler Services for the WPCLF job at 100 Jeffrey Lane, Newark, Ohio in the amount of \$16,575.

Resolution 2023-28 was presented to the board which enables LCHD to engage in a contract with Shetler Services for the WPCLF job at 196 N. Westmoor Avenue, Newark, Ohio in the amount of \$14,917.50

Resolution 2023-29 was presented to the board which enables LCHD to engage in a contract with BNM Services for the WPCLF job at 190 Sycamore Road, Hebron, Ohio in the amount of \$15,500.

Resolution 2023-30 was presented to the board which enables LCHD to engage in a contract with Lower Lights Services to provide partnership with the Maternal and Child Health Uber Health rides program. A motion to approve was presented by Shelly Ellis and seconded by Carole Wachtel. All members voted yea; motion approved.

Resolution 2023-31 was presented to the board which enables LCHD to engage in a contract with Family Health Services to provide partnership with the Maternal and Child Health Uber Health rides program. A motion to approve was presented by Carole Wachtel, Larry Friesel second. All members voted yea; motion approved.

Executive Session: A motion was made by Dr. Scarpitti and seconded by Mary Billy to enter Executive Session to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted to enter and exit the session.

Dr. Patrick Scarpitti:	Yes
Mrs. Mary Billy:	Yes
Mr. John Wetmore:	Yes
Mr. Larry Friesel:	Yes
Mrs. Neisha Grubaugh:	Yes
Mrs. Carole Wachtel:	Yes
Mrs. Shelly Ellis:	Yes
Mrs. Kathy Wyatt:	Yes

The board entered Executive Session at: 4:04 PM

The board returned from Executive Session at 4:47 PM on a motion by Dr. Scarpitti, seconded by Mary Billy, by the roll call vote above reflecting the entrance and exit of the session.

No action was taken as a result of the session.



Personnel:

Out of State Travel – Kennedy Thompson is taking Jordan Bell’s place at the NNPHI conference. Motion to approve by Carole Wachtel, seconded by Larry Friesel. All in favor; motion approved.

Acceptance of Resignation – Carole Wachtel moved to accept Sue Jacks’ resignation with regrets. Seconded by Dr. Scarpitti. All in favor, motion approved.

Authorization to Hire BCCP Clerk - Dr. Scarpitti moved to approve, seconded by Shelly Ellis. All in favor, motion passed.

Board member comments:

N/A

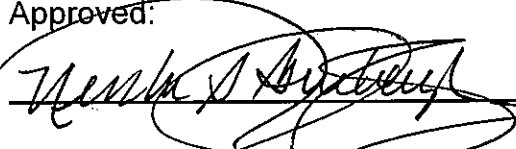


Strategic Planning Discussion:

Cassie Kane with Kane Learning was present to facilitate Strategic Planning with the Board following a planning session with the LCHD Leadership Team. Cassie reviewed the draft mission, vision, and values that were established by the Leadership Team. Cassie then engaged the board to conduct a SWOT analysis related to LCHD. The results will be formulated into a document and distributed to the board members.

The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on May 16, 2023.

The April 18, 2023 Licking County Board of Health was adjourned at 6:01 PM on a motion by Dr. Scarpitti, seconded by Mary Billy. Motion approved.

Approved:

	_____ Neisha Grubaugh, Board of Health President
	_____ Chad Brown, Health Commissioner
	_____ Anna Wollenburg, Administrative Director