



Board of Health

Minutes

August 16, 2022

Call to Order – The August 16, 2022 board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were: Dr. Scarpitti, Mary Billy, John Wetmore, Larry Friesel, Neisha Grubaugh, Gary Wood, Carole Wachtel, Shelly Ellis and Kathy Wyatt.

Those not in attendance were: Larry Arnold, and Chicky Dyer.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the meeting agenda as amended, Second by Kathy Wyatt. Motion passed.

Approval of Minutes: The July 2022 minutes were presented and discussed. A motion to approve was presented by Dr. Scarpitti, second by Carole Wachtel, motion passed.

Introduction of New Staff: Health Commissioner Mr. Chad Brown introduced new staff member, Curtis Feland to the board. Curt joins our team from Oklahoma as a Health Educator working in the Tobacco program

Public Comment:

Barb Lechner of Granville, Ohio addressed the board.

Hearing and Variances: None.

Community and Personal Health Report: Director of Community and Personal Health Mrs. Kari Kennedy provided a written report to the board and advised that her team is following up on the enteric diseases on the communicable disease report. There are no links between the diseases, and none are tied or associated with a food establishment. Covid vaccine administration has been steady. Dr. Scarpitti inquired about Monkeypox cases, and we advised that none currently have been diagnosed in Licking County.

Environmental Health Report:

Greg Chumney was present at the meeting as the new Indoor Environmental health Director. Greg provided a written report to the board and advised that we have had one administrative review with the Little Caesars in Pataskala, but they are taking the appropriate steps to correct.

Interim Outdoor Environmental Health Director, Scott Morris provided a written report to the board. Scott advised that large businesses are requesting to move into the Etna area but the sewer line has not yet been extended yet, and we are permitting a lot of septic systems as a result. The business mentioned in his written report is for a



mounded drip system and we only permit those under 1,000 gallons per day and we anticipate that the sewer line will be expanded within the next year. Kathy Wyatt inquired about mosquito spraying in Pataskala as well and a complaint she heard from a constituent about the number of mosquitos in the area. Scott advised that the individual should call to file a complaint. Scott provided an update on a pool operator in that area and advised that Camelot Condos had a scheduled administrative review but did not attend, and our staff plans to meet with the operator at the location tomorrow.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick provided a written report to the board and advised that the OHIZ grant was awarded and only ten of the recipients were health departments. The Uber Health pilot that is providing transportation to families and the WIC enrollee that planned to use the service cancelled their appointment. The floor has been remodeled in the WIC Lobby and it looks great. Neisha inquired about the milk bank and any monetary amounts associated with it and Todd explained that all individuals apply through Ohio Health, and we are only a hub that stores that milk until Ohio health is able to pick it up with no exchange of money. Chad advised that the OHIZ grant that was awarded was not an easy grant application to write, and Rachel Woods and Bri Perkins did a wonderful job.

Health Promotion Report: Health Promotion Director Mrs. Ashley See provided a written report to the board and advised that the Tee Off Fore Tatas will be on Sunday August 21 and all 18 golf teams have been filled. In the midst of planning for that event, Pink Strides is also being planned for October 1st as well. Chad provided kudos to Katie Beaver on the work she has put in on the golf outing. Kathy Wyatt inquired about a public car seat event and Ashley advised that we will likely have one and the new health educator is a car seat tech as well. The event is not currently planned, but with the number of certified techs that we have, we could easily host our own event without any outside help.

Administrative Services Report: Director of Administrative Services Mrs. Anna Wollenburg provided a written report to the board and advised that she has a meeting planned with the division directors for August 23 to review changes to the retention schedule and plans to demonstrate them to the board once the revisions are final. Wollenburg provided an update on the audit and explained that some receipt verification will take place after the payroll testing, and the federal testing would also be left to complete. The audit progress is moving along nicely.

Health Commissioner Report: Health Commissioner Mr. Chad Brown provided a written report to the board and advised that he had lunch with Dr. Vanderhoff of ODH today and they talked about the Tobacco program and its lack of positive outcomes due to ODH's requirements. Chad advised that we will begin researching funding opportunities to develop our own program and pursue more measurable and favorable outcomes. Chad explained that the ODH program requires us to complete a lot of activities that have no positive bearing on the community with no measurable outcomes

as most of the work that they want completed has already been done. We are hopeful to build a program for school aged children for prevention and offer cessation. They did discuss some positive changes from ODH as well and the director is very engaged in relation to infectious disease. Chad advised that the Pataskala lease is complete, and we have started to move some equipment and have the keys in our possession, but we will not pay the invoices until the office is operational. PIO Katie worked with a sign company to update signage at that office and Pataskala will be painting the office as well. We are hopeful for an opening in the middle of September with birth and death records being offered first. Chad provided an update on Monkeypox and advised that we have followed several potential cases which were all negative. The state has advised that anyone who has a newly developing rash can be tested. We have ordered twenty doses of the vaccine and they have not arrived yet. There is a nationwide shortage of the vaccine, and the criteria for who can receive it is determined by ODH. Chad will be attending a United Way event tomorrow regarding the overall health of the county. We have a cookout planned for Thursday afternoon for the staff. The personnel policy has been reviewed in entirety and we have about a page left to review and we will send it to the attorney to review. Chad hopes to present this to the board in September. This work has also been conducted with a policy change committee comprised of staff, which has been beneficial to receive their feedback. Chad provided an update on Covid cases which incorporates two years of data and over the past few weeks, we can see where cases have declined. We may see an increase in cases over the next few weeks following the fair and back to school. We have no ICU hospital admissions currently. The CDC has updated the guidance for the disease and the quarantine requirement for anyone exposed to the virus has been removed, with a recommendation to wear masks. We have asked for the schools to advise us if they have three or more cases in one classroom. The letter and guidance have been updated and posted to our website and distributed to schools. We will apply mitigation where needed and if our transmission levels increase to high, we do not anticipate implementing a mask mandate. Dr. Scarpitti inquired about Denison. We continue to work with them very closely. We also had a call with Denison today concerning Monkeypox and we will discuss plans surrounding what may happen if a case is identified on campus. Chad advised that we have met our obligation at the Fallsburg Landfill as the syphoning system has been installed, and we may pay to have it mowed one last time. Dr. Scarpitti inquired about the opiate settlement money. Chad advised that there is a lawsuit at the state level to determine if the state commission is considered public a public entity. No activity has taken place at the local level yet, and we are hopeful we can ensure the funds are used according to what is needed most. Dr Scarpitti inquired about helping the population that uses drugs and Chad explained the local grass roots efforts that are taking place currently and how LCHD partners with them to serve this population.

Financial Reports and Bills: The financial reports were presented to the board and discussed. Dr Scarpitti asked about the income versus expense for the month which was predominantly attributed to it being a three pay month and having greater expense. Some other funds also appear as though they are behind budgeted expectations, but



we are awaiting funds that normally are posted during the last quarter of the year. The July 2022 LCHD Financial Reports were approved on a motion by Carole Wachtel, second by Mary Billy. All members voted ye, motion passed.

The July 2022 LCHD Bills were presented and discussed. Dr. Scarpitti inquired about the charge from CSG Forte and was advised that the charge was for updated credit card payment processing machines. In addition, he acquired about a large amount of travel expense which was due to the Spokane, Washington travel paid for by the Public Health Workforce grant. Chad indicated additional travel expenses will be on the bill list in the coming months due to staff attending national conferences, which are paid for by the Public Health Workforce grant. Kathy Wyatt presented a motion to approve, second by Dr. Scarpitti. Motion passed.

Contract Agreements:

Resolution 2022-59 was presented to the board to allow LCHD to enter into a contract With Public Entity Pools of Ohio which provides insurance coverage for LCHD. A motion to approve was presented by Larry Friesel, second by John Wetmore, motion approved.

Resolution 2022- 60 was presented to the board to allow LCHD to enter into a contract with ComDoc. The contract provide LCHD will new copy machines and add one machines for our Pataskala office, A motion to approve was presented by Carole Wachtel to approve second by Gary Wood. Motion passed.

Resolution 2022- 61 was presented to the board to allow LCHD to enter into a contract with the State of Ohio's Department of Administrative Services for the state buying procurement contract which would enable LCHD to get state contract prices. A motion to approve was presented by Shell Ellis, second by Kathy Wyatt. Motion passed.

Resolution 2022- 62 was presented to the board to allow LCHD to enter into a contract with eMocha Mobile Health which will allow for TB medication monitoring for a year via a virtual format and save employees a lot of time from doing medication administration in person. Carole Wachtel presented a motion to approve, second by Mary Billy. Motion passed.

Resolution 2022- 63 was presented to the board to allow LCHD to enter into a contract with Mental Health American to support initiatives of the Tobacco grant and enable objectives of the grant to be achieved. Dr. Scarpitti made a motion to approve, second by Mary Billy. Motion Passed.

Resolution 2022- 64 was presented to the board to allow LCHD to enter into a contract with DirecTec for back up IT work at a rate of 29.5 hours per month. Carole Wachtel presented a motion to approve, Second by Kathy Wyatt. Motion approved.

Executive Session: It was determined that an executive session was not needed.



Personnel:

An authorization to hire was presented to the board for the position of Indoor EH Program Manager, Registered Environmental Health Specialist/Specialist in Training and a Clerk. A motion to approve was presented by Dr. Scarpitti, second by John Wetmore. Motion passed.

Board member comments: The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on September 20, 2022

The August 16, 2022 Licking County Board of Health was adjourned at 6:31 PM on a motion by Dr Scarpitti, second by Mary Billy, motion approved. Meeting adjourned.

Approved:

Neisha Grubaugh, Board President

Chad Brown, Health Commissioner

Anna Wollenburg, Administrative Director

