

Board of Health

Minutes

July 19, 2022

Call to Order – The July 19, 2022 board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were: Dr Scarpitti, Mary Billy, John Wetmore, Larry Arnold, Larry Friesel, Neisha Grubaugh, Gary Wood, Carole Wachtel, Shelly Ellis and Kathy Wyatt.

Those not in attendance were: Chicky Dyer.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the meeting agenda as amended, Second by Carole Wachtel. Motion passed.

Approval of Minutes: The June 2022 minutes were presented and discussed. A motion to approve was presented by Carole Wachtel second by Dr. Scarpitti, motion passed.

Introduction of New Staff: Health Commissioner Chad Brown introduced new staff to the board including Stephanie Bennett, RN and Madi Campbell, Early Head Start Home visitor. Each staff member has gotten right to work and has begun training in their perspective programs and is adjusting well.

Public Comment:

Barb Lechner of Granville, Ohio addressed the board.

Tricia Perry of Newark, Ohio addressed the board.

Health Commissioner Chad Brown confirmed with Tricia that our staff have reached out to participate in the Overdose Awareness Day on August 31, 2022.

Community and Personal Health Report: Director of Community and Personal Health Mrs. Kari Kennedy provided a written report to the board and advised that in June we started providing COVID vaccines to individuals 6 months of age to age 4 and so far we have provided 8 to that age group, 18 vaccine to the 5 to 11 age group and 59 for those 12 and older, all manufactured by Pfizer. Today and last Thursday were pretty busy for the 12+ age range administering 20 to 30 each day. Vaccines were administered at the Newark Homeless Outreach on Saturday and the nursing team administered vaccines at the jail today. In reference to communicable disease, Kari advised that we have three pulmonary TB cases and 3 that are extra-pulmonary. Most of the cases are originating from out of the country and not all cases are presenting as active infections. We are awaiting information on one immigrant case, and at least three were hospitalized at one time or another. Kathy Wyatt inquired about the Covid infection rate for the county and Chad advised that we are currently considered low based on the CDC's Community

Level metrics. Dr. Scarpitti inquired about Crypto cases and Chad advised they are typically tied to an outdoor recreational water facility. Shelly Ellis inquired about Lyme Disease counts and Kari explained that we see doctor's offices reporting cases based on clinical symptoms while they are awaiting testing, so we have to report them as suspected until the confirmatory information is received. The cases are very sporadic across the county, and we have more cases than some surrounding counties, but overall, the state has seen a migration of cases from East to West. Chad advised that the TB cases have been a struggle and are requiring a lot of work, but we continue to learn and adapt our processes to become more efficient. John Wetmore inquired about increases in TB and Chad advised that Cleveland, Columbus and Cincinnati are seeing the most cases and our numbers fall in line with what other jurisdictions are experiencing.

Environmental Health Report: Interim Environmental Health Director, Scott Morris provided a written report to the board. Scott advised that he, Traven Wood and Grace Hall attended the National Environmental Health Association conference in Spokane, Washington which was very informative. Scott advised that Tiffany Murphy who moved as a Clerk from the Front Office is doing very well, learns very quickly and is tremendously efficient. Scott advised that as Alec Kimball and Tom Weigand are fully trained in Sewage and Water, so he has taken time to experience the field with the plumbing inspectors, as well as Mohammad Kahn in the Solid Waste. The plumbing inspectors and Mohammad are both very informative. Scott advised that two food review meetings were held. Auntie Anne's has a plan to fumigate the area and we are following up with them tomorrow. Scott feels that this should remedy the situation. The other meeting was for The Ancient Order of the Druids which operates in a two-story facility and the lower level is not used frequently. We plan to concentrate on the second floor that is used, but there is minimal risk associated with this facility due to the nature of the business and not serving a lot of food. Scott advised that within hours of typing his report we received notification of a positive West Nile mosquito from a trap in Hanover Township. We have sent the mosquito to ODH for confirmatory testing and have sprayed the area where the mosquito was collected from. Kathy Wyatt inquired about what having a positive case means and Chad explained that we would continue testing in that area and spray based on the balance of the number of mosquitos present in the trap- ultimately trying to correct areas with higher populations of mosquitos to ensure we are not spraying or treating for no reason. Luckily, Licking County has not seen a case of West Nile Virus in humans in about ten years, and most individuals who become positive experience mild symptoms.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick provided a written report to the board and advised that newly hire home visitor, Madi Campbell has caught on very quickly and has been a great addition to the team, completing her first solo home visit today. We are also using her onboarding as an opportunity to complete a review of the onboarding process. Todd provided clarification on the formula shortage and advised that the shortage is not as significant,

but our staff receives a lot of calls requesting changes between powdered and liquid formulas. The plant in Michigan has re-opened and they are working to produce the specialized formulas first. The federal government has extended the emergency waivers until October which means that we would have 90 days after this end date to start seeing families again. Todd advised that we will continue to stay open as doing anything else would be a regression in services and we have seen some enrollment numbers begin to uptick. Todd advised that WIC started providing fruit and vegetable coupons to families, with 168 coupons to start and they now have 35 coupons remaining. Farm stands that utilize this coupon service include St. Louisville, the Veggie Stand on Route 13 and the Canal Market District. Some other markets may utilize the coupons, but not every farmer who accepts them posts a picture or sign indicating that.

Health Promotion Report: Health Promotion Director Mrs. Ashley See provided a written report to the board but was absent from the meeting.

Administrative Services Report: Director of Administrative Services Mrs. Anna Wollenburg provided a written report to the board and advised that Cindy Carpenter is working to obtain a scope of how many outstanding Covid administration claims remain open or are awaiting payment. These figures are likely to be presented next month. Taunja Dudgeon has been working through training on more fiscal roles with Hanna Kibler as well. Anna advised that she spent some time organizing and shifting records today and has review proposed change to our record retention policy and meets with the County Records and Archives department next week. Changes to the policy are most likely to be outlined at the August meeting. The Auditor of State team has requested work papers from Wilson, Shannon and Snow, and we anticipate working more with them in the coming weeks.

Health Commissioner Report: Health Commissioner Mr. Chad Brown provided a written report to the board and advised that we are in the low category for Covid transmission and disease levels. Muskingum County is at high and other surrounding counties are at Medium. We continue to be low because of the number of beds available versus the number of those actually hospitalized but we are seeing an increase in cases. In reviewing the last three months, the covid numbers have varied greatly making it difficult to pinpoint causation for the case rates. We are averaging about 37 cases a day and he does anticipate that we will be at the medium level, but it depends highly on the number of hospitalized COVID patients. There are currently six hospitalized at LMH. Brown advised that we continue to hear more about new variants that are more contagious and less severe which may coincide with the return to school. LCHD plans to work with our internal team in the coming days to ensure our staff understand where we are at and how we will approach the school year. Mary Billy inquired about the isolation period and Chad clarified that an individual should be in isolation for five days and may be able to resume normal activities, while wearing a mask for the five days following that. Chad continues to work on the lease for the Pataskala office and currently it looks like the opening would be in September. The

directors continue to work on cleaning up the personnel policy and has met several times while directly working with Jonathan Downes to review changes to ensure they are legal. Once all the changes are compiled, the policy will be presented to the board for approval. Chad advised that he will be participating in a mental health event with Johnstown next month. Dr. Scarpitti inquired about the possible Monkey Pox case. Chad advised that we received notification at 3:30 on a Friday afternoon that an individual was hospitalized and then heard from a family member advising they were hospitalized with similar symptoms. The hospital and state epidemiologists inquired why the individual was not originally tested, and the individuals were instructed to isolate until cases were confirmed. OSU Medical Center followed up and advised that the individual had been discharged and there was never a threat of this being an actual case. The diagnoses of the individual was not revealed due to HIPPA. In the event that we have a positive case, ODH is most concerned about those who are in contact with the positive individual and their isolation. Gary Wood inquired about Covid re-infection and Chad explained that many individuals have been vaccinated, have gotten sick, but with mild symptoms, and some have gotten sick again. Kathy Wyatt advised that she heard that Otterbein in Granville has about a ten percent infection rate in their residents. Chad confirmed this information and advised that we learned from the height of the pandemic that we need to continue to keep ties and communication flowing with the Long-Term care facilities.

Financial Reports and Bills: The financial reports were presented to the board and discussed. The June 2022 LCHD Financial Reports were approved on a motion by Carole Wachtel, second by Dr. Scarpitti. All members voted yea, motion passed

The June 2022 LCHD Bills were presented and discussed. Mary Billy inquired about the charge for Fackler's equipment and Chad advised that we bought a mower prior to mowing contract being signed. Kathy Wyatt inquired about the National Restaurant Association charge and Chad explained that we purchased supplies to complete the ServSafe training and make our money back through registration for the event. Dr. Scarpitti inquired about Hollingsworth Consulting which Chad explained was paid for by the Workforce Development grant to help provided training on reviewing processes to make them more efficient. It was advised that the amount for Mental Health America was for partnership in the Tobacco grant and the Media Network of Central Ohio charge was related to the Healthy Homes Grant.

Kathy Wyatt motioned to approve, second by Gary Wood. All members voting yea, motion passed.

Contract Agreements: Resolution 2022-57 was presented to the board to allow LCHD to enter into a contract with the Central Ohio Trauma System. The contract would enable LCHD to work with local authorities and EMS to ensure that needs for the

trauma response system is met. Carole Wachtel motion to approve, Second by Larry Arnold. Motion passed.

Resolution 2022-58 was presented to the board to allow LCHD to enter into a contract with Siemens which would allow for the installation of panic buttons and alarms in each of our customer facing offices in the building, allow staff to silently alert authorities in the event of a security breach. Additional discussion ensued. Chad also advised that we are working with Siemens to obtain a quote for installing motion sensors on all ground level windows. John Wetmore inquired about placing motion sensors in the large areas instead for a cost savings and Chad explained that one sensor can cover 8 windows, but there may be individualized rooms that would require more to be place. Dr Scarpitti inquired about the vaccine storage and Chad explained that the vaccine storage room has a key fob switch and only allows for limited access and all of the storage units have an alarm system to monitor their cooling. Our emergency supplies are also stored securely. Kathy Wyatt inquired about what type of supplies those are and Chad explained that they include but are not limited to gloves and gowns. Dr. Scarpitti inquired about camera systems and Chad explained that an upgrade to that system will be about \$80,000. Shelly Ellis made a motion to approve, second by Larry Friesel. Motion approved.

Executive Session: A motion was made by Dr. Scarpitti and seconded by Carole Wachtel to enter Executive Session to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted to enter and exit the session.

Dr. Patrick Scarpitti	Yes
Mrs. Mary Billy	Yes
Mr. John Wetmore:	Yes
Mr. Larry Arnold:	Yes
Mr. Larry Friesel:	Yes
Mrs. Neisha Grubaugh:	Yes
Mr. Gary Wood:	Yes
Mrs. Carole Wachtel:	Yes
Mrs. Shelly Ellis:	Yes
Mrs. Kathy Wyatt:	Yes

The board entered Executive Session at: 6:25 PM

The board returned from Executive Session at 6:54 PM on a motion by Carole Wachtel second by Dr Scarpitti. With the roll call vote above reflecting the entrance and exit of the session. Larry Arnold exited the meeting prior to the adjournment of Executive Session.

Action taken is outlined in the Personnel Section.

Personnel:

Carole Wachtel motioned to approve the resignation of Krista Frenton, Special Projects Coordinator, second by Gary Wood. Motion approved.

Dr. Scarpitti motioned to approve the authorization to hire a Clerk and Special Projects Coordinator

Dr. Scarpitti made a motion to approve the Environmental Health Staffing Plan, second by Kathy Wyatt. Motion approved.

Dr. Scarpitti motioned to approve the adoption of the Paid Parental Leave Policy, second by Carole Wachtel. Motion approved.

Board member comments: The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on August 16, 2022

The July 19, 2022, Licking County Board of Health was adjourned at 6:57 PM on a motion by Dr. Scarpitti second by Mary Billy, motion approved. Meeting adjourned.

Approved:



Neisha Grubaugh, Board President



Chad Brown, Health Commissioner



Anna Wollenburg, Administrative Director