



Board of Health

Minutes

May 17, 2022

Call to Order – The May 17, 2022, board meeting was held with in-person attendance. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were Dr. Patrick Scarpitti, Mary Billy, Larry Friesel, John Wetmore, Larry Arnold, Neisha Grubaugh, Gary Wood, Shelly Ellis, Carole Wachtel and Kathy Wyatt

Not in attendance was Chicky Dyer

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Patrick Scarpitti made a motion to approve the meeting agenda as amended. The motion was second by Shelly Ellis. Motion passed.

Approval of Minutes: The April 2022 minutes were discussed. Kathy Wyatt submitted some grammatical and spelling errors prior to the meeting. Carol Wachtel motioned to approve the minutes. The motion was second by Kathy Wyatt. Neisha Grubaugh abstained. Motion passed.

Introduction of New Staff: Health Commissioner Chad Brown was to introduce new staff to the board, including Nicholas Hagerman and Alexander Kimball, but neither was able to be present for tonight's meeting.

Featured Program: Tobacco Compliance Check: Health Promotion Director, Ashley See shared information on the Tobacco Retailer Compliance Checks program. They attempted to work with C-TEC students to complete the visits but scheduling was very difficult. Forty-two locations needed to be visited, however two were duplicates, one was closed and one no longer sells tobacco. An undercover Sheriff Deputy provides transportation to each location for 2 students and one health department staff. Our program has a 'Reward and Reminder' design and does not include a fine, but if the Ohio Investigative Unit does complete a visit, they could administer a fine. We provide a letter if the clerk asks for ID and/or does not complete the transaction. If the clerk intends to complete the transaction, health department staff provide education and reminder of the law.

Compliance rate did decline 28.5% compared to previous year, possibly due to clerk turnover. Sixty-three percent asked for ID (37% did not). It was observed if the underage purchaser asked for a flavored product, clerk was more likely to ask for ID.



Results of the program are provided to ODH. Our goal is to provide more education to retailers (Tobacco 21 Law) and students in the classroom – to help reduce overall tobacco use.

Questions by the Board members:

What schools are we providing education? Answer: We are not providing a specific program at this time but will provide education wherever requested.

Are new products out with no tobacco? Answer: New products are brought to market regularly. Not aware of such products at this time, but they could exist.

Public Comment: Barb Lechner of Granville and Kate Waldrop of Newark addressed the board.

Hearings and Variances:

- a. A variance for 9749 Mill Dam Road, Hebron for a temporary holding tank was presented to the board. Dr. Patrick Scarpitti motioned to approve the variance. The motion was second by John Wetmore. Variance approved.
- b. Hearing - 1st reading for updating the Time Limited Body Art Facility Fees was presented to the board. Recommend reducing fee to \$100.00. Discussion followed. A 2nd reading will occur next month.
- c. Hearing - 1st reading for adding an STS Abandonment Permit Fee was presented to the board. Currently no permit or process is in place to insure proper closure. Recommend cost of \$35 to cover cost of staff assessment. A 2nd reading will occur next month.

Community and Personal Health Report: Director of Community and Personal Health, Kari Kennedy

Justin Unternaher's resignation – we are sad to see him leave. This position will be filled internally. An offer has been made to fill the nurse vacancy. COVID-19 vaccinations are steady, averaging 40-50 on Tuesdays and Thursdays. Boosters have been approved by FDA for pediatric doses. We continue to go to the jail once a month. We have provided about 30 doses in total of COVID-19 and Hepatitis A. There have been 3 campylobacter cases but there is no apparent connection. A malaria case has been identified, and the individual recently traveled to Senegal and Sierra Leone in April, was admitted to the hospital and is improving.

Environmental Health Report: Environmental Health Director, Scott Morris

Department is fully staffed, the first time since the pandemic began, which is very positive. Alec, new EH Specialist in Training, is a quick learner and covering Chris Hill's former territory. One summer intern started last week and another will start tomorrow. Both will be helping with mosquito spraying. Traven is teaching ServSafe at Cherry Valley Lodge and another class scheduled here at our office. He is really enjoying the



new opportunity. There have been no food admin reviews since last meeting. There was an incident at Buster's Corner Store / South Asian Mart in Pataskala involving betel nut manufacturing and selling. We found items not labeled properly and from unapproved provider/source. At our follow-up visit, all products had been removed. There were other agencies involved for other issues. There are lots of temporary campgrounds and events scheduled this summer.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick

WIC caseload is showing signs of improvement. Working through national infant formula shortage, which includes working with State WIC for guidance and waivers, then working with families to help them in any way we can. Board had questions regarding current issues and how we are addressing them. Working on WIC application, which is due May 23.

Health Promotion Report: Health Promotion Director, Ashley See

Our Drug Take Back event in April was very successful, with 2 locations in the county. Board member Kathy Wyatt and many other volunteers helped make the event a success. Results of the collection are not known at this time. Change Gears will be on Saturday, June 4 with 3 locations on the bike trail, each hosting a skills rodeo. Logan Legg has expressed interest in the position vacated by Justin Unternaher and will begin to transition on June 1. The IN grant RFP (Naloxone & Project Dawn programs) has not been released yet, so we are unable to post the position.

In reviewing the Drug Overdose materials, it was clarified data from the coroner's office for March and April may be coming this Friday. Most overdoses in the county are occurring in the Newark area. When numbers rise in Franklin County, they frequently spread into Licking County. There were 23 suspected overdoses in April. The diagnosis may change later during transport and/or treatment. Recent alerts have been triggered by predetermined threshold values within the ODMAP program.

Administrative Services Report: Director of Administrative Services, Anna Wollenburg

Unable to attend

Health Commissioner Report: Health Commissioner, Chad Brown

Stated Kate's comments earlier in the meeting regarding remote working were unexpected. Public dollars require accountability, and we have concerns from previous experience of staff working from home. Some other health departments have moved to at-home arrangements, but some entities have expressed challenges working with



these health departments. Accountability is a concern. Board members agreed remote work is not an option at this time.

Met with Johnstown's Mayor Dutcher and Sean Stanarte, Assistant Village Manager, who reviewed and accepted a contract to join the Combined Health District. Contracts for Newark, Heath, Pataskala and the District Advisory Council (DAC) have been sent to the Prosecutor's Office for review.

Regarding New Albany, the current proposal is for us to provide services to the Licking County side of the city. We reassessed the contract cost, as the original included the entire city. The Prosecutor reviewed the contract, and it has been submitted to New Albany for review.

Anticipate reviewing plumbing fees next month.

A letter to Governor DeWine, incorporating changes made based upon feedback regarding a rehab facility here in Licking County, is ready for final Board approval. Met with Troy Balderson's aide, who requested input and perspective. The letter will also be shared with Congressman Balderson and Dr. Vanderhof (ODH). Motion to approve was made by Dr. Patrick Scarpitti, with corrections made. Second by Larry Arnold. Motion passed.

In follow up to the request to send a letter to the Director of Public Safety. Upon closer review of the data, there have been only 3 incidences (overdoses) at hotels along I-70, which doesn't support the need for a letter at this time. There are more incidences farther north and west, in Reynoldsburg. We will continue to monitor the data.

The Management Team will begin to review the Personnel Manual on Friday. All recommendations, updates and additions will be brought to the Board for review and approval.

Financial Reports and Bills: The financial reports were presented to the board and discussed.

The April 2022 LCHD Financial Reports were approved on a motion by Carol Wachtel and second by Kathy Wyatt. All members voted yea; motion approved to file for audit.

The April 2022 LCHD Bills were presented and discussed. Shelly Ellis motioned to approve, second by Gary Wood. Clarification for Rutherford Funeral Home (filed with wrong department) and BBMM septic installer. Motion passed



Contract Agreements:

Resolution 2022-35 was presented to the board to enter into an agreement with the Village of Hebron. A motion to approve was presented by Dr. Patrick Scarpitti, second by Larry Friesel. Motion passed.

Resolution 2022-36 was presented to the board to enter into an agreement with Durable Slate Company for building roof repairs. Mary Billy motioned to approve the contract, second by Carole Wachtel. Motion passed.

Resolution 2022-37 was presented to the board to enter into an agreement with Cherry Valley Hotel to hold an additional ServSafe classes at the location. A motion to approve was presented by Carol Wachtel, second by Shelly Ellis. Motion Passed.

Executive Session: A motion was made by Dr. Scarpitti and seconded by Gary Wood to enter Executive Session to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted to enter and exit the session.

Dr. Patrick Scarpitti	Yes
Mrs. Mary Billy	Yes
Mr. Larry Friesel:	Yes
Mr. John Wetmore:	Yes
Mr. Larry Arnold:	Yes
Mr. Gary Wood:	Yes
Mrs. Shelly Ellis:	Yes
Mrs. Carole Wachtel:	Yes
Mrs. Kathy Wyatt:	Yes

The board entered Executive Session at 7:16.

The board returned from Executive Session at 7:43 on a motion by Dr. Patrick Scarpitti, second by Mary Billy. With the roll call vote above reflecting the entrance and exit of the session.

No action was taken as a result of the executive session.

Personnel: The resignation of Samantha Woolard, Home Visitor, and Justin Unternaher, Public Health Specialist, were presented to the board.

Carol Wachtel motioned to approve the acceptance of the resignations, with second by Kathy Wyatt. Motioned approved.

The authorization to hire a Home Visitor, Public Health Specialist, Satellite Office Coordinator, Health Educator, and Planning and Preparedness Manager was presented to the board. Dr. Patrick Scarpitti motioned to approve, with second by Larry Friesel.



Motion approved.

Board member comments: The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on June 21, 2022

The May 17, 2022, Licking County Board of Health Meeting was adjourned at 7:47 on a motion by Dr. Patrick Scapitti, second by Mary Billy. Motion approved.

Meeting adjourned.

Approved:

A handwritten signature in black ink, appearing to read "Neisha Grubaugh", written over a horizontal line.

Neisha Grubaugh, Board President

A handwritten signature in black ink, appearing to read "Chad Brown", written over a horizontal line.

Chad Brown, Health Commissioner

A handwritten signature in black ink, appearing to read "Todd Kirkpatrick", written over a horizontal line.

Todd Kirkpatrick, Director of Maternal and Child Health in lieu of Anna Wollenburg, Administrative Director