



Board of Health

Minutes

April 19, 2022

Call to Order – The April 19, 2022 board meeting was held with in-person attendance. President Pro-Tempore John Wetmore called the meeting to order at 5:30 PM.

Members in attendance were Dr. Scarpitti, Mary Billy, Larry Arnold, Larry Friesel, John Wetmore, Gary Wood, Carole Wachtel, Shelly Ellis and Kathy Wyatt.

Those not in attendance were Neisha Grubaugh, and Chicky Dyer.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr Scarpitti made a motion to approve the meeting agenda as amended. The motion was Second by Larry Arnold. Motion passed.

Approval of Minutes: The March 2022 minutes were discussed. Carole Wachtel motioned to approve the minutes with an amendment that would correct the spelling of Mary's name in the members in attendance section from Mar to Mary. The Motion was Second by Mary Billy. Shelly Ellis and John Wetmore abstained. Motion Passed.

Dr. Scarpitti inquired about a follow-up meeting with for the Opioid Settlement. Chad advised he would be covering it in his report.

Introduction of New Staff: Health Commissioner Mr. Chad Brown introduced new staff to the board including Brian Dixon, Plumbing Inspector. Keely Dykes- Hitchcock, EH Clerk and Front Office clerk, Tiffany Murphy. Chad advised that all staff are making a tremendous impact and starting off well.

Public Comment: Barb Lechner of Granville, Ohio addressed the board.

Commissioner Chad Brown responded to Barb's statement about reducing barriers that require individuals to identify themselves and provide their addresses for Naloxone kit distribution and advised that we are required to ask certain questions by the state.

Featured Program: Drug Overdose Prevention: Health Educators Logan Legg and Jordan Bell provided a report to the board outlining the Overdose Fatality Review. The report outlined the overdoses and overdose deaths that were reported in Licking County during 2021. The report compared recent numbers to those of years past, outlined the type of drugs which caused the fatality, and provided basic demographic information. Several board members inquired about the report referencing the combined or multiple drug affects, fatality locations along Interstate 70, methods of use, and ODMa results.

Hearings and Variances:

- a. A variance for 8740 Mulberry Road, Mt. Perry Ohio was presented to the board for the approval of a temporary holding tank as the weather has not allowed for the leach field to be installed. Dr. Scarpitti motioned to approve, Second by Carole Wachtel – Motioned Passed.
- b. A variance for 41 Terrace Avenue, Thornville Ohio was presented to the board for the approval of an installation without the distancing requirement for a new well as it does not currently meet code. The neighboring property has approved, and they are working to meet a distancing requirement from the step tank. Dr. Scarpitti motioned to approve, Kathy Wyatt Second. Larry Arnold opposed. All other members voting yea, motion passed.
- c. A Sub-Division Review for The Meadows of Highland was presented to the board. The area which was once a golf course on Highland Hollow presents with 32 new lots, each at at least 2 acres in size with city water available to all lots. Each lot would require an aerator for the septic system. Interim EH Director Morris advised that zoning would make some small edits to the plan review due to traffic concerns, but it should only affect about two lots. Dr. Scarpitti motioned to approve, Mary Billy Second. Motion passed. The school systems do have to give approval as well and we are unaware if they have approved.

Community and Personal Health Report: Director of Community and Personal Health Mrs. Kari Kennedy advised that the fourth dose Covid-19 booster was approved, and we have given about 70 doses thus far and continue to see an uptick. We have Pfizer and have approved the dose for those 50 and over as well as for those who are immunocompromised over the age of 12. Kari advised that her team has been visiting the jail monthly to provide Covid and Hepatitis A vaccines. They attended today and provided about fifty vaccines and are happy to be administering more Hepatitis A as they had seen the demand drop off during the height of the pandemic. Kennedy advised that the jail has a new nursing manager who is good at encouraging inmates to get vaccinated. Kari advised that the Child Fatality review took place last week. Overall, we saw no SIDS cases and saw a total of 8 causes of death linked to prematurity as well as a myriad of other causes of death for a total of 20 deaths during 2021. Kari advised that they had four Campylobacter cases of various ages of non-related incidence to one another. Two Hepatitis A cases are being investigated, one of which was a 52-year-old male who was not being seen for liver issues, but routine lab work indicated that the disease was present. The other individual has passed away from other ongoing medical issues. No other contacts of the cases are sick. The Hepatitis B case indicated on the Epidemiology report ended up being not a case as additional lab work confirmed that they were not Hepatitis B positive. Kennedy indicated that we have started digging deeper into Lyme Disease cases and advised that we have two active TB cases, where we ensure medication is being taken. She indicated that one case was pregnant and delivered last week with no complications and the other two are ongoing immigrant investigations. Carole Wachtel inquired if we have seen any Ukrainian refugees, but we are not aware of any at this time. Dr. Scarpitti inquired about Endocarditis and an

increase of Strep or Staph infections. Kari advised no, and they Endocarditis is not a reportable disease. Commissioner Brown asked Dr. Scarpitti about Lyme Disease and inquired if a family practitioner diagnoses a patient with Lyme Disease and is provided a handout with a QR code if that would easily enable individuals to complete the information. Dr. Scarpitti felt that it would be a viable approach.

Environmental Health Report: Interim Environmental Health Director, Scott Morris advised the new hires Keely Dykes-Hitchcock and Brian Dixon who were previously introduced and are both doing well. He advised that Amanda, the exiting clerk, and Keely are working well together and are not afraid to provide suggestions. On the opposite end of the spectrum, Scott advised that RS Chris Hill has resigned and expressed gratitude on her help over the years. He did advise that a new SIT has been hired and will be starting May 2nd. The new hire plans to commute from Athens and advised Scott that the commute should not be an issue, but he does have intent to move closer in the future. We conducted five administrative reviews since the last board meeting which include mouse dropping issues, date stamping issues, and cock roach issues. Each facility has a pest company involved and the reviews went well. Mound Builders Country Club has done a good job in remedying their issues. Commissioner Brown advised that while 5 reviews seem like a lot, but through conversation at the OEHA conference last week learned that we may see more. Overall, many restaurants are struggling with staffing issues. Scott advised that an additional admin review was scheduled to take place last week for Underground Tattoo, but they did not show up. The facilities have been having issues with providing paperwork during inspections along with weekly tests for proper sterilization. Chad advised that in the event that the issue continues; we do not license tattoo facilities, but we approve them. We will not be revoking their license; we would be revoking their approval. Scott advised that lastly, he has been dealing with an issue at Brushy Fork Campground who had a fire in one of their structures which has removed their water supply and advised that if they decide to move forward with events certain aspects will have to be remedied and we have notified all parties involved including the local Fire Chief. From what Scott understands, the tenant of the campground does plan to move the events to another venue. Scott advised that the OEHA conference was last week, and it was nice to return to in person conferences. RS Traven Wood gave a good presentation as well. John Wetmore inquired about hiring additional staff to meet demand and Scott advised that he has been completing the field work that Chris Hill had once done. We are not yet seeing abnormal growth and the current team is sustaining the workload.

Maternal and Child Health Report: Maternal and Child Health Director, Todd Kirkpatrick advised that Carli DiTurno who has transferred from EH has now passed her Dietetic Tech exam and is now able to take on other WIC responsibilities. Todd advised that they have been completing record retention and contacted families to inquire about why these families are no longer on WIC. Of 95 individuals contacted, 7 have responded. Thus far, they have found that the reasons individuals are no longer on WIC vary, and his staff has also been asking clients who are signing back up why they



stopped originally. Todd advised their struggles with the WIC system continue and various agencies continue to contact the state. Todd advised that there is a nationwide shortage of baby formula and concern has been expressed to the state about communication and a lack of dialogue between the state and how they can help local agencies. For example, one type of formula is only covered if it is obtained for a particular size and cannot be obtained with WIC benefits if it is another size. Early Head Start requests that we conduct so many visits within our program year, and we have begun utilizing a spreadsheet to determine if we are behind or on track with our visits. Public Health Outreach Specialist, Rachel Woods is awaiting the RFP for her programs to be released and she is working on a transportation project that includes information about Uber Health to come up with a diagram or list of services that are available to clients who are having difficulty with transportation. As she discovers information in this project, she schedules meetings and offers them to the rest of the health department staff. Carole Wachtel inquired about Uber Health being covered by insurance, but it currently is not, but Todd advised that it works on a voucher system. Mary Billy inquired about why a family would be, "terminated," from WIC and Todd advised that they essentially would stop showing up.

Health Promotion Report: Health Promotion Director Mrs. Ashley See advised that she communicated to all staff that we no longer have a Covid voicemail line, but there are some people still calling in to ask questions. For that reason, Ashley sent a quick FAQ that should cover most covid related questions that we receive so that any staff member might be able to answer the question. People now will press 6 and obtain some information, but after that, the line will disconnect and not allow a message to be left. Ashley advised that Health Educator, Kennedy Thompson who was introduced last month is the staff person conducting research about what in-school programs are being offered in Licking County. Ashley advised that her team has many events that will be taking place over the summer with about 10 total that they will be attending the next two months. The next one is Drug Take Back Day and indicated that the event will be in Pataskala and Newark. See advised that Bri Bretzfelder is interested in the position vacancy for the Health Education Manager position outlined on the agenda. Bri has been with LCHD for about a year and a half and has an extensive health education background. Ashley advised that she would oversee three staff members including Katelyn, Kennedy and Sia and it would require Bri to learn about their programs as well and Ashley is encouraged by additional levels of oversight for the grants. Ashley also advised that she has an intern who is helping map healthy food options in corner store locations and conducting audits to obtain that information. Ashley advised that Health Educator Logan Legg is working on her MPH and will be conducting parks audit to advise and update what types of features our parks include. Ashley also advised that we have additional agencies on board with ODMAP because it has an application programming interface, allowing agencies to automatically input the ODMAP info including several large county and city agencies. Mary Billy inquired about a Golf Outing which Commissioner Brown advised is August 21, at the Trout Club for PHP/SASS of Licking County. Ashley advised that she have Chad send the information out via email.

Administrative Services Report: Director of Administrative Services Mrs. Anna Wollenburg advised that Katie Beaver, PIO has asked for the board members to arrive to the May meeting at 5 PM for an updated photo. In addition, Katie has sourced a better-quality polo and pullover for the board members and the sample sizes and ordering sheet are located at the back of the room. Anna provided an update pertaining to grant and medical billing funding. To date, LCHD has spent 83 percent of award Covid Funds, with 67 % off setting salary. Billing for the administration of the Covid Vaccine has now reached \$1,058,006.97. She indicated that the medical billing staff have roughly 5,000 open claims and that Cindy Carpenter and newer staff member Taunja Dudgeon are working very well together. Wollenburg advised that the online ordering portal for birth and death certificates, now has the ability for Funeral Directors to add a burial permit to their order, and that new staff member Tiffany Murphy is picking up quickly on Front Office duties and has been willing to learn anything that is presented to her.

Health Commissioner Report: Health Commissioner Mr. Chad Brown advised that he visited the Pataskala City building to see their facility and explore the possibility of leasing office space but is awaiting the official lease. The City will paint and conduct cleaning on a daily basis and we would aim to offer Vital Statistics Records as well as EH permits and would eventually like to expand services from other divisions. We ultimately would need the right person to run the office. The Pataskala staff is excited to bring us on site, utilities would be including and from a safety standpoint, the site is shared with the police station, and we would aim to have a secure door for security purposes. Dr. Scarpitti inquired about an EH position being at that location which would be beneficial. Chad advised that we have filled our vacant ERC position with Nicholas Hagerman who will be joining the team on Monday. We received reimbursement from ODH for the loss of Food Revenue despite not knowing the money we are going to lose in this program year. Chad advised of a new grant opportunity and that we are going to apply for funding for a program called OHIZ which looks at Census Tracts to determine areas that have poor health outcomes and will address issues that result from a community-based assessment. John Wetmore inquired about how the boundaries are identified and Chad explained that it uses a social vulnerability study which reviews various information to determine the specific areas experiencing hardship. Dr. Scarpitti mentioned the Opioid settlement committee, and Chad advised that the next meeting has been pushed back to next week. Chad explained the regional set up of the committees across the state, and how money will flow to each region. Dr. Scarpitti inquired about the funding and if it is invested, Chad advised that it is invested at the state level and has been advised that the red tape and multiple steps in the committee forming process exists so that this settlement does not disappear in the same fashion that the tobacco money did. John Wetmore inquired about Intel and if we have heard from an Intel liaison. Chad advised that we have not yet spoken to an Intel employee but knows individuals who have and knows that an Intel Foundation exists which specific areas of interest. Speaking with public health counterparts in other states



indicated that Intel is an excellent community partner. Chad advised that our team met with New Albany who has proposed that they would like to break their agreement with Franklin County but ultimately all parties have to agree, and this would ultimately enable LCHD to provide EH services to the New Albany area impacted by Intel expansion. We already appear to be aligning with their approach to work through a common software program, but they are concerned about the amount of work involved. Chad advised that we plan to have someone on site while the construction is ongoing. He has continued to ask if we should be there outside of normal working hours, but has not gotten a concrete answer. Should that answer be forthcoming, we can ultimately work to change our policies. Dr. Scarpitti inquired about the amount of water being used and impact and Chad advised that all currently existing water wells in the area will be sealed and the water coming to the plant will be coming from Columbus on public water. South West Licking Soil and Water as well as Johnstown have the capability to reach the areas that will be neighbors to the Intel plant so we anticipate expansion from them. Kathy Wyatt inquired about what if Franklin does not agree to break contract, and Chad advised that New Albany feels confident they will agree. To that point, Chad advised that we will know by the beginning of May what this outcome will be and that we will know if we need to add staff with a projected Intel ground breaking in August of September. Shelly Ellis inquired about the cost for the contract and Chad advised about \$11 per capita without a proposed board seat, with per capita increases over the next few years. Chad concluded by providing an update on Public Records Requests which have been fulfilled for Jake and Sabrina Warner and provided an update on the most recent Covid data.

Financial Reports and Bills: The financial reports were presented to the board and discussed.

The March 2022 LCHD Financial Reports were approved on a motion by Carole Wachtel, second by Kathy Wyatt all members voted yea, motion approved to file for audit.

The March 2022 LCHD Bills were presented and discussed. A question was posed about the vendor name of Quadient which Anna Wollenburg advised was the postage lease and supply vendor. Carole Wachtel motioned to approve, second by Kathy Wyatt. Motion passed

Fee Schedule Update: An update to the fee schedule was presented to the board for the fourth dose of the Covid Vaccine. Medicare will reimburse \$100 resulting in where our fee is being set. Kathy Wyatt motioned to approve, second by Shelly Ellis. Motion Passed.

Resolution 2022-12 was presented to the board for the transfer of funds from the General Fund to Capital Projects and Contingency. A motioned was presented to untable the resolution by Gary Wood, second by Carole. Motion approved. Larry Arnold



motioned to approve the transfer of funds to contingency, Second by Shelly Ellis. Motioned approved.

Resolution 2022-21 was presented to the board for the appropriation of funds in the Food Safety Fund. The move would place funds into the supply line for the purchase of materials for the ServSaef courses. A motion to approve was presented by Mary Billy, second by Kathy Wyatt. Motion approved.

Resolution 2022-22 was presented to the board for the appropriation of funds in the 6001 C&DD Fund which would enable us to pay the contract approved last month for the syphoning system. Dr. Scarpitti motioned to approve, Carole Wachtel second. Motion passed.

Resolution 2022-23 was presented to the board for the appropriation of funds in the 6013 Capital Projects Fund to transfer out to the General Fund.

Resolution 2022-24 was presented to the board for the transfer of funds from the 6013 Capital Projects Fund to the 6003 General Fund which would rescind the 6013 Capital Projects Fund.

Resolution 2022-25 was presented to the board for the approval of the 6019 Capital Projects fund as well as a transfer from 6003 into 6019.

Dr.Scarpitti motioned to approve 2022-23,24,25, second by Larry Arnold. Motion Approved.

Contract Agreements:Resolution 2022-26 was presented to the board to enter into an agreement with The Ohio State University at Newark/Central Ohio Technical College for the purpose of using parking lot space for the Change Gears Bike Event. Shelly Ellis motioned to approve, second by Kathy Wyatt. Motion Approved.

Resolution 2022-27 was presented to the board to enter into an agreement with Hollingsworth Consulting for the purpose of White Belt and Green Belt certification. Mary Billy motioned to approve, second by Shelly. Motion approved.

Resolution 2022-28 was presented to the board to enter into an agreement with Cherry Valley Hotel for the purpose of hosting Serv Safe Training classes. Carole Wachtel motioned to approve, Second by Kathy Wyatt. Motion Passed.

Resolution 2022-29 was presented to the board to enter into an agreement with Humana Dental Insurance for the purpose of billing the placement of Dental Sealants. A motion was presented by Carole Wachtel, Shelly Ellis second. Motion passed.



Resolution 2022-30 was presented to the board to enter into an agreement with Licking County Landscape with the purpose of providing snow removal and the placement of salt during the winter. Shelly Ellis motioned to approve, second by Larry Friesel. Motion Approved.

Resolution 2022-31 was presented to the board to enter into an agreement with BNM Services with the purpose of installing a new septic system at 126 Mariana Drive.

Resolution 2022-32 was presented to the board to enter into an agreement with BNM Services with the purpose of installing a new septic system at 9113 North Street.

Resolution 2022-33 was presented to the board to enter into an agreement with Rice Excavating with the purpose of installing a septic system at 1002 Belle Vista.

Resolution 31-33 are all WPCLF jobs which were approved as a group. A motion to approve was presented by Carole Wachtel, Larry Friesel Second. Motion passed

Resolution 2022- 34 was presented to the board to enter into an agreement with the City of Pataskala for the lease of office space. Discussion included terms of the contract and what the cancellation notice would be- six months, recommending a three-year lease at a cost of \$16,808.64 per year. A motioned was presented by Larry Arnold to approve, second by Carole Wachtel. Motion approved.

Executive Session: A motion was made by Dr. Scarpitti and seconded by Larry Friesel to enter Executive Session to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted to enter and exit the session.

Dr. Patrick Scarpitti	Yes
Mrs. Mary Billy	Yes
Mr. Larry Arnold:	Yes
Mr. John Wetmore:	Yes
Mr. Larry Friesel:	Yes
Mr. Gary Wood:	Yes
Mrs. Carole Wachtel:	Yes
Mrs. Shelly Ellis:	Yes
Mrs. Kathy Wyatt:	Yes

The board entered Executive Session at: 7:36 PM

The board returned from Executive Session at 7:55 PM on a motion by Dr. Scarpitti second by Mary Billy. With the roll call vote above reflecting the entrance and exit of the session.



Action taken from the executive session is outlined in the Personnel Section.

Personnel: The resignation of Registered Sanitarian, Chris Hill and Public Health nurse, Ashley Spires were presented to the board. A motion was made by Dr Scarpitti and second by Kathy Wyatt to approve the resignation of Chris Hill, all members voting yea, motion approved.

Carole Wachtel motioned to approve the acceptance of Ashley Spires' resignation, with Larry Freisel second. Motioned Approved.

The authorization to hire a REHS/Specialist in Training, Health Education Manager, and a Public Health Nurse was presented to the board. Dr. Scarpitti motioned to approve, second by Shelly Ellis. Motion Approved.

An Out of State Travel request was presented to the board for Scott Morris, Grace Hall, and Traven Wood to travel to Spokane, Washington for the National Environmental Health Association Conference. This travel is being paid through the Public Health Workforce Development grant through ODH. This will be the first time LCHD has sent someone to the national conference. Dr. Scarpitti motioned to approve, second by Carole Wachtel. Motion Approved.

Board member comments: John Wetmore expressed gratitude in everyone being patient with him during the meeting.

The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on May 17, 2022.

The April 2022 Licking County Board of Health was adjourned at 8:00 PM on a motion by Dr.Scarpitti, second by Mary Billy, motion approved.

Meeting adjourned.

Approved:

Tempore

John Wetmore, Board President Pro-

Chad Brown, Health Commissioner

Anna Wollenburg, Administrator Director

