



Board of Health

Minutes

October 19, 2021

Call to Order – The October 19, 2021 board meeting was held with in-person attendance as well as the option to attend virtually. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were: Dr. Scarpitti, Mrs. Mary Billy, Mr. John Wetmore, Mr. Larry Arnold, Mr. Larry Friesel, Mrs. Neisha Grubaugh, Mr. Gary Wood, Mrs. Shelly Ellis, and Mrs. Kathy Wyatt.

Members not in attendance were: Mrs Carole Wachtel and Mrs. Chicky Dyer

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the meeting agenda. Second by Mrs. Kathy Wyatt, motion approved.

Approval of Minutes Dr. Scarpitti made a motion to approve the September 21, 2021 meeting minutes. Second by Mrs. Shelly Ellis. With Mr. Larry Arnold abstaining, motion approved.

Introduction of New Staff: Health Educators, Katelyn Gorius, Logan Legg and Sia Williams were introduced to the board, along with a synopsis of the programs that they would be working in.

Public Comment: Barb Lechner of Granville, Ohio addressed the board.

Hearings and Variances: None.

Community and Personal Health Report – Director of Community and Personal Health, Mrs. Kari Kennedy advised that LCHD is currently following 3 TB patients. Of the three patients, only one is potentially considered infectious, but is currently hospitalized. There is a current Hep A case showing on the report, but it is not believed that he is an active infection but is possibly a positive result from the receipt of the Hep A vaccine. The communicable disease team continues to follow-up with other diseases as they are reported, but continues to have difficulty in reaching them for case investigation and follow-up.

Environmental Report and Health and Preparedness Report – Health Commissioner Brown explained that our Food Safety fees are set in a unique way through a Cost Methodology that considers the prior year's fees, in the current year for the following year. For example, we use data from 2020 in 2021 to determine the fees for 2022. This is required in the Ohio Administrative Code. We were one of the few counties in the state that completed the required inspections, which will allow us to have a minimal



impact on our fees. The only fees that will be reduced are the Mobile Food Service Operation and Retail Food Establishment fee and Temporary Food Service Operation Fee. Commissioner Brown plans to review this information over the past five years prior to setting the 2022 budget. This information will be presented in November for the first hearing, which will be read again in December and January, if needed, to establish the new fee schedule. By law, we cannot charge above what the fee should be set at based off of the cost analysis. Sanitarian Mohammad Khan has begun doing his Solid Waste Hauler Inspections. Commissioner Brown advised that Sanitarian, Scott Morris has put in a letter of interest for the EH Director position, which will be discussed in Executive Session.

Maternal and Child Health Report: Maternal and Child Health Director, Mr. Todd Kirkpatrick advised that WIC is fully back to their normal operations including their performance management measures. They are continuing the First Book Program with having families back in the office. He advised that the federal program increased the amount of fruit and vegetable allowance that families may receive pending certain guidelines and we will be sending notifications out to these families. He advised that because of the pandemic, the State of Ohio has decided to begin looking at different systems that are more convenient for families to load their cards, without detriment to their families. Kathy Postle is back on staff in Early Head Start following a medical leave of absence and Rachel Woods has conducted a kickoff meeting for the Cribs for Kids Grant, and plans to conduct a presentation for the local NAACP organization on all health department services.

Health Promotion Report: Health Promotion Director, Mrs. Ashley See advised that she and Health Education managers, Carrie McKee and Kirsten Frissora have helped tremendously with the onboarding of new staff. She also advised the Bri Bretzfelder has taken Logan Legg under her wing as their grants coincide and they are both doing a great job. Pink Strides was held on October 2 and we had nearly 150 registrants and raised about \$4000 for Breast Cancer survivors and the PHP program. She also advised that tomorrow hosts a Car Seat Check event at the Indian Mound Mall and on Saturday the 23 we partner with several other local organizations for the Drug Take Back Day at Kroger in Newark and Kroger in Pataskala. Ashley's team continues to assist with Covid related operations and handles the return of voicemails. They have been seeing about 31 voicemails daily with questions ranging from how long and who should quarantine and have seen an uptick in questions about the Moderna booster vaccine. Commissioner Brown advised that ODMAP has really been taking off and Newark Fire has agreed to come aboard as outlined during the previous board meeting. Once approved by the state, we will be able to provide grant funds to them to help implement the program. Overall, the OD Map data continues to be about the same.

Administrative Division Report: Administrative Services Director, Anna Wollenburg advised that the Front Office continues to be very busy, and has seen a recent uptick in Covid Vaccines, in combination with Flu Vaccines. Our current job posting for two



clerical positions closes on Friday. Mrs. Wollenburg advised that of the \$771,000 in immunization revenue on the financial report, nearly \$672,000 is related to the administration of Covid Vaccines. This has ultimately aided in a solid bottom line. Mrs. Wollenburg also advised that our state audit should be coming to a close relatively soon, in hopes of providing an audit report at the November meeting. There may be some comments about credit card interest being paid, as well as the coding of Covid related funding, which should be changed moving forward. Around the grounds, Justin and Oliver continue to work on some painting projects and cleaning up the building entrances following the security enhancement.

Health Commissioner Report: Health Commissioner, Mr. Chad Brown advised that we have had one interview for the Emergency Response Coordinator position with two more scheduled this week. Lower Lights is operating and seeing about 6 patients a day. They have sent a mailing to all residents and are working with other partners to set up referrals. He advised that some updates are taking place in the building pertaining to painting and lighting, and we will be working to update the restrooms. Brown advised that he has been working with Representative Fraizer to schedule a meeting with the ODH Director so that several topics can be discussed. He advised that, from a Covid Standpoint, he met with some parents from Licking Valley pertaining to some questions that they had related to the pandemic. We are conducting booster clinics and provided boosters to nearly 950 school staff. He was on call yesterday morning pertaining to ordering Pfizer covid vaccine for the 5-11 age range and we plan to order 3,000 doses, or about a third of the population of that age range. The vaccine is a different formulation from the adult vaccine. We are still planning through the best process for these clinics. From a data standpoint, Chad advised that the school data continues to be consistent with about 3% of school aged, quarantined children testing positive. This data has stayed consistent with the distance requirement that LCHD suggested last month. The school aged cases are also consistent with the cases in the county. With this observation, Chad is requesting a revision to the guidance so that the schools begin offering the option for quarantined children to attend school so long as the children wear a mask for the duration of their quarantine period.

Dr. Scarpitti made a motion to approve the school guidance revision, with Mr. John Wetmore seconding. No additional discussion. Motion passed.

Dr. Scarpitti inquired about the Amish community and case rates there. Commissioner Brown advised he spoke to several colleagues in communities with high Amish populations who advised that they believe that this population is not exempt from getting sick, but they are just not reporting the illness.

Financial Reports and Bills -The financial reports were presented to the board and discussed.



The September LCHD Financial Reports were approved on a motion by Dr. Scarpitti second by Mr. Larry Friesel, all members voted yea, motion approved.

The September LCHD Bills were presented and discussed. Dr. Scarpitti inquired about the larger payment to Weekley Electric, which was for the elevator upgrades. The bills were approved on a motion by Mrs. Mary Billy second by Mrs. Shelly Ellis, all members voted yea, motion approved..

Resolution 2021-72 was presented to the board for the appropriation of funds into the Food Safety Contract Service line, which allows for the invoice of the HealthSpace Software Program to be paid.

Dr. Scarpitti made a motion to approve, second by Mrs. Kathy Wyatt, all members voting yea.

Contract Agreements: Resolution 2021-73 was presented to the board to approve an agreement with Suntrol Glass Enhancing Films which would enable the purchase and installation of protective film to be placed on public facing glass.

Resolution 2021-74 was presented to the board to approve an agreement with Get'r Done Tree Service for the removal and trimming of several trees on the ground.

Resolution 2021-75 was presented to the board to approve an agreement with Leads Head Start- Early Head Start which allows for the renewal of the agreement for the Early head Start Program.

Resolution 2021-76 was presented to the board to approve an agreement with Coshocton County Family and Children's First Council as part of the Cribs for Kids program that is grant funded through the Ohio Department of Health.

Resolution 2021-77 was presented to the board to approve an agreement with Knox County Public Health as part of the Cribs for Kids program that is grant funded through the Ohio Department of Health.

Resolution 2021-78 was presented to the board to approve an agreement with Zanesville-Muskingum County Health Department as part of the Cribs for Kids program that is grant funded through the Ohio Department of Health.

Mrs. Kathy Wyatt inquired about the warranty length on the Suntrol Glass agreement, and Commissioner Brown advised that the warranty is offered for this length for the application of the film and its adherence to the glass surface.

Dr. Scarpitti made a motion to approve all Resolutions, Second by Mr. Larry Arnold. Motion Approved.



Executive Session: A motion was made by Dr. Scarpitti and seconded by Mrs. Mary Billy to enter Executive Sessions to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted.

Dr. Scarpitti:	Yes
Mrs. Mary Billy:	Yes
Mr. John Wetmore:	Yes
Mr. Larry Arnold:	Yes
Mr. Larry Friesel:	Yes
Mrs. Neisha Grubaugh:	Yes
Mr. Gary Wood:	Yes
Mrs. Shelly Ellis:	Yes
Mrs. Kathy Wyatt:	Yes

The board entered Executive Session at 6:32 PM

The board returned from Executive Session at 6:54 PM

Action taken is outlined in the personnel section.

Personnel:

Dr. Scarpitti made a motion to approve the Interim Environmental Health Director agreement with the intent of offering Mr. Scott Morris the position. Motion second by Mr. Larry Arnold, all members voting yea. Motion Passed.

Dr. Scarpitti made a motion to authorize the hiring of a Registered Environmental Health Specialist/Registered Environmental Health Specialist in Training. Second By Mr. Larry Arnold. Motion passed.

Board member comments:

Larry Friesel advised that he and his wife utilized LCHD Services for their third dose of the Covid Vaccine and were impressed by how smoothly the process flowed.

The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on Tuesday, November 16, 2021.

The Licking County Board of Health was adjourned at 6:56 PM on a motion by Dr. Scarpitti, second by Mrs. Mary Billy. Motion approved.

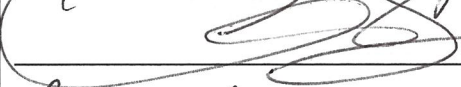
Meeting adjourned.

LICKING COUNTY
HEALTH DEPARTMENT

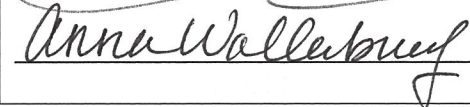
Approved:



Neisha Grubaugh, Board President



Chad Brown, Health Commissioner



Anna Wollenburg, Administrative Director