



Board of Health

Minutes

June 15, 2021

Call to Order – The June 15, 2021 board meeting was held with in-person attendance as well as the option to attend virtually. President Neisha Grubaugh called the meeting to order at 5:33 PM.

Members in attendance were: Dr. Patrick Scarpitti, Mr. John Wetmore, Mrs. Mary Billy, Mr. Larry Friesel, Mrs. Neisha Grubaugh, Mr. Larry Arnold, Mrs. Carole Wachtel, Mrs. Shelly Ellis, and Mrs. Kathy Wyatt.

Members not in attendance were: Mr. Gary Wood and Mrs. Chicky Dyer.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Scarpitti made a motion to approve the meeting agenda. Second by, Mrs. Kathy Wyatt. Mrs. Mary Billy abstained. Motion approved.

Approval of Minutes: Dr. Scarpitti made a motion to approve revised minutes from the May 18, 2021 meeting outlining a revision in the wording of Resolution 2021-24 to state more clearly that the action authorized by Resolution 2021-24 could occur on the date prescribed in the resolution. The motion was Second by, Mrs. Carole Wachtel. Mrs. Shelly Ellis abstained due to her absence from the last meeting. Motion approved.

Introduction of Staff:

Health Commissioner Brown introduced new employee, Rachael Belford, Registered Environmental Health Specialist in Training who will be working in the Food program of the Environmental Health Division. She began at LCHD on Monday, June 7, 2021.

Public Comment:

Barb Lechner of Granville, Ohio addressed the board.

Hearings and Variances:

a. 1911 Beaver Run Road, Hebron OHIO

Health Commissioner Brown explained that the homeowner wants to put an addition on to their home which will infringe upon the approved distance needed from their septic tank. The addition would still allow for the tank to be serviced. The sanitarian recommends that the variance be approved as there will be no significant impact on the sewage system. Dr. Scarpitti motioned to approve the variance, Mrs. Carole Wachtel second. No discussion or questions. Motion approved.



b. 14268 Brushy Fork Road, Newark

Health Commissioner Brown explained that the contractor looking to install a replace a septic tank at 43' from a water well rather than the required 50' due to lot constraints. It is more likely that the tank will fail if moved versus if it stays in place and the sanitarian recommends the approval of the variance. Dr. Scarpitti motioned to approved, second by Mrs. Kathy Wyatt. Motion Approved.

Community and Personal Health Report – Director of Community and Personal Health, Mrs. Kari Kennedy advised that as the pandemic ends her staff will begin working on the back-to-school immunizations. These immunizations did not stop during the pandemic, but they are seeing that some children are behind on vaccinations. Kari advised that there are several cases of Lyme Disease, and most cases appear to be in the city limits versus in a rural setting, and this trend sparks a question during the disease investigation process to try and determine more about the story behind the whereabouts of the person with the disease. Many of those diagnosed were not surprised that they tested positive as they had found a tick on them prior their diagnosis. Health Commissioner Brown advised that the increase in cases may be linked to an awareness campaign conducted several years ago among practitioners and local doctors may be more willing and able to test. Dr. Scarpitti asked about a coccidia case from last month, but we were unable to contact the patient. Kari touched on several other cases that we are monitoring including various disease cases among adolescents. Several cases that we are investigating are among families with a previous disease history that have failed to return our calls.

Environmental Report and Health and Preparedness Report – Health Commissioner Brown advised that we have done inspections at all pools in the county which are all doing well. He advised that we are conducting monthly inspections at the Sunset Inn restaurant for a period of 3 months, and they have done very well with coming into compliance. He advised that Rachael, the new Environmental Health Specialist has been a quick study and is ready to begin doing inspections. Dr. Scarpitti asked about the Fallsburg Landfill. Chad advised that we are considering having the pond pumped so that we can limit the amount of man hours dedicated to the project. The health commissioner will be reaching out to our EPA contact and following up with the board in the coming months. Health Commissioner Brown stated that LCHD is looking into doing in-house mosquito testing for West Nile Virus at a cost of about \$3,500 for a one-time purchase of equipment that can be covered by grant funds and explained that a Denison University professor is interested in keeping mosquitos for other disease testing if they do not have West Nile. The addition of this testing would allow our mosquito program to be more efficient as we would not be taking mosquitos to the lab and our interns would be able to conduct the testing.

Maternal and Child Health Report: Maternal and Child Health Director, Mr. Todd Kirkpatrick advised that WIC still has a waiver that allows families to receive benefits

remotely. WIC is beginning to bring in moms and new babies on the return to a normal workflow. Todd is taking a slow and steady approach so that we can be consistent and intends to bring pregnant women in after once staff are used to seeing women and newborns again. Following that, any new recipients will be coming in which should bring us close to when the waiver ends so that we can then integrate the remaining caseload in to the in-office process. The staff is receptive to this as well. The National WIC Association conference is taking place this week. Todd advised that many agencies are following suit as we are, but others are still on lock down and offering remote services. Todd advised that he is working with Health Education Manager and Creating Health Communities coordinator Carrie McKee on a farmers market program for WIC that allows the WIC clients to receive farmers market products with WIC benefits. Early Head Start has completed their Parents as Teachers Training for three- to five-year-olds and will be able to conduct birth to five years old going forward. In person visits will be taking place starting Monday. Rachel Woods is working on the Cribs for Kids renewal application. Mrs. Neisha Grubaugh inquired about the staff comfort in attending the fair and Todd advised that they are completely comfortable.

Health Promotion Report: Health Promotion Director, Mrs. Ashley See advised that Jon Kraus, the Safe Communities coordinator will be attending the fair this year, in hopes of taking the traffic simulator. Ashley advised that the Health Education Manager, Carrie McKee went part-time effective this week for a period of 6 months as she deals with personal matters. When the time period for this temporary assignment ends, Ms. McKee will have a choice of going back to full time status as a manager or remain at part time and be reassigned as a Health Educator, which will result in the manager position being filled internally with another candidate. After the six-month period she will advise Ashley and Chad of her decision. Ashley advised that she provided some additional information that included the First Responder's Naloxone form which is administered by Kate White as part of a program request. An additional document provided by Mary Richardson, our Tobacco Coordinator, focuses on point-of-sale locations for tobacco products as they relate to youth. Mary has been working with youth to conduct audits of stores and see where the ads and tobacco promotional items are in the store. The handout depicts Tobacco retail locations in Newark and Heath and outlines their proximity to schools. Mary will be speaking with Newark City Council about possible benefits of placing information about the quit line at the point-of-sale locations in addition to tobacco ads. Ashley advised that her staff is still receiving about ten Covid-19 related phone calls per day. Dr. Scarpitti asked for comment on the Drug Overdose stats provided as it appears that the overdoses are down but inquired about the apparent hot spot areas being Reynoldsburg and Newark.

Health Commissioner Report: Health Commissioner, Mr. Chad Brown advised that we have stopped reporting daily Covid numbers and will begin reporting them weekly on Wednesdays. We have administrated over 38,000 vaccinations and walk-ins at LCHD continue to be steady. We have also conducted outreach at various locations including Churches, Salvation Army, the Licking County Aging Program facility, Newark



Homeless Outreach and Assisted Living Facilities. Chad is currently working on an Op-Ed to thank our partners during the pandemic and wants to ensure that he includes them all. He is proposing that the board consider a resolution of thanks for OSU Newark and COTC and would like to strongly consider Adam Featherling, OSU Police Department, for a Public Health Guardian award for his partnership in helping coordinate the off-site clinics. Not pertaining to the pandemic, Chad advised that 12 of staff members will be attending a leadership training this Friday along with staff from Knox County Public Health. The leadership team has also been doing Results Based Accountability training, through Clear Impact that is provided by ODH, which can aid in our Strategic Plan and Performance Management processes. Part of this will hinge upon a survey that Chad sent to the staff and he plans to send an additional survey to the board members. Our security project has started in the lobby of the building, and we are currently waiting about four weeks for the glass to be received for the doors. Chad advised that the elevator is almost done with some minor cosmetic items remaining.

Financial Reports and Bills -The financial reports were presented to the board and discussed.

The May LCHD Financial Reports were approved on a motion by Mrs. Carole Wachtel, second by Mrs. Kathy Wyatt, all members voted yea, motion approved.

Resolution 2021-34 was presented to the board for the transfer of funds from WIC Hospitalization to WIC Professional Education and Dues.

Dr. Scarpitti made a motion to approve, second by Mrs. Carole Wachtel, all members voting yea.

Resolution 2021-35 was presented to the board for the appropriation of funds in 6013 Capital Projects so that the security upgrade purchase orders could be put into place for the project.

Mr. Larry Arnold made a motion to approve, second by Mr. John Wetmore, all members voting yea.

The May LCHD Bills were presented and discussed. The bills were approved on a motion by Dr. Scarpitti, second by Mrs. Mary Billy, all members voted yea, motion approved.

An Updated Fee Scale was presented to the board which captures an increased vaccine administration fee of \$100 that is being offered as an incentive by several insurers for the Covid-19 Vaccine and add an in-home vaccine incentive of \$35.50 that is being offered by Medicare.

Dr. Scarpitti made a motion to approve the amended fee scale on an emergency basis, second by Mrs. Shelly Ellis. Motion passed.



Contract Agreements:

Resolution 2021-29 was presented to the Board for the contract between LCHD and The Ohio Department of Commerce. This contract enables LCHD to conduct annual mobile home park inspections for a 2-year period.

Dr Scarpitti made a motion to approve, second by Mrs. Carole Wachtel, all members voting yea.

Resolution 2021-30 was presented to the board for the contract between LCHD and The Knox County Public Health which enables LCHD to provide epidemiological services to KCPH.

Mr. Larry Friesel made a motion to approve, second by Mr. John Wetmore, all members voting yea.

Resolution 2021-31 was presented to the Board for the contract between LCHD and Soil and Environmental Consulting which enables soil samples and household sewage treatment system designs to be conducted for LCHD's WPCLF eligible projects.

Mrs. Carole Wachtel made a motion to approve, second by Mrs. Mary Billy, all members voting yea.

Resolution 2021-32 was presented to the Board for the renewal of the software agreement for Patagonia Health, the Electronic Medical Record (EMR) used for LCHD.

Mrs. Shelly Ellis made a motion to approve, second by Mrs. Mary Billy, all members voting yea.

Resolution 2021-33 was presented to the Board for Siemens to provide fire system testing and inspections and backflow prevention device inspection and testing for the LCHD.

Mrs. Carole Wachtel made a motion to approve, second by Dr. Scarpitti, all members voting yea.

Executive Session:

A motion was made by Dr. Scarpitti and seconded by Mrs. Mary Billy to enter Executive Sessions to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted.

Dr. Scarpitti:	Yes
Mrs. Mary Billy:	Yes
Mr. John Wetmore:	Yes
Mr. Larry Friesel:	Yes
Mrs. Neisha Grubaugh:	Yes
Mr. Larry Arnold:	Yes
Mrs. Carole Wachtel:	Yes
Mrs. Shelly Ellis:	Yes
Mrs. Kathy Wyatt:	Yes



The board entered Executive Session at: 6:55 PM

The board returned from Executive Session at 7:43 PM with no action taken.

Personnel:

A motion was made by Dr. Scarpitti to accept the resignation of Jessica Peterson, Public Health Nurse. Mrs. Carole Wachtel Second. Motion Approved.

An authorization to Hire a Public Health Nurse was motioned by Mrs. Shelly Ellis, Second Mrs. Carole Wachtel. Motion Approved.

An authorization to Hire a Temporary Clerk was motion by Dr. Scarpitti, Second by Mrs. Mary Billy. Motioned Approved.

A motion to approve out of State Travel for – Kate White, ODMAP Project Grantee Meeting in Washington, DC August 2021 was made by Dr. Scarpitti. Second by Mrs. Kathy Wyatt, motion approved.

Board member comments:

Mrs. Kathy Wyatt inquired how many board members had received training on the distribution of Naloxone to which several board members indicated that they had received training and donated their kits to their respective churches. This question prompted some additional discussion among members pertaining to Naloxone and a needle exchange program to provide Mrs. Wyatt with some background information on these issues.

The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on Tuesday, July 20, 2021.

The Licking County Board of Health was adjourned at 8:10 PM on a motion by Dr. Scarpitti, second by Mrs. Shelly Ellis, motion approved.

Meeting adjourned.

Approved:

Neisha Grubaugh, Board President

Chad Brown, Health Commissioner

Anna Wollenburg, Administrative Director