



Board of Health

Minutes

February 23, 2021

Call to Order – The February 23, 2021 board meeting was held with in-person attendance as well as the option to attend virtually following a postponement of the February 16 meeting due to inclement weather. President Neisha Grubaugh called the meeting to order at 5:30 PM.

Members in attendance were: Dr. Patrick Scarpitti, Mr. John Wetmore, Mrs. Mary Billy, Mr. Larry Friesel, Mrs. Neisha Grubaugh, Mr. Larry Arnold, Mrs. Carole Wachtel, Mrs. Shelly Ellis, Mrs. Kathy Wyatt, with Mrs. Chicky Dyer and Mr. Gary Wood in virtual attendance.

The Pledge of Allegiance was recited.

Adoption of the Agenda: Dr. Patrick Scarpitti made a motion to approve the meeting agenda. Second by Mrs. Carole Wachtel, motion approved.

Approval of Minutes Dr. Scarpitti made a motion to approve the January 19, 2021 meeting minutes. Second by Mrs. Carole Wachtel, motion approved.

Joe Ebel Public Health Guardian Award: The Public Health Guardian Award was presented to Mr. Benjamin Broyles of Licking Memorial Health Systems in recognition of his unprecedented partnership during the Covid-19 Pandemic.

Public Comment:

Ms. Barb Lechner of Granville, Ohio addressed the board.

Ms. Patricia Perry of Newark, Ohio addressed the board.

Hearings and Variances:

a. 3911 Lancaster Road, Granville OHIO 43023

Health Commissioner Chad Brown explained that the house at the stated address is looking to use a septic tank as a holding tank. The sanitarian and health commissioner both recommend approval based on the installation of a high-water alarm, as well as pumping contract with a registered septage hauler. Dr Scarpitti motioned to approve the variance, Mrs. Carole Wachtel second, motion approved.

Community and Personal Health Report – Director of Community and Personal Health Mrs. Kari Kennedy advised that vaccine distribution has consumed a majority of the nurses' time. Of the vaccines distributed, we have administered 3,720 Moderna doses, 2,954 Pfizer, with 6,221 first doses and 1,038 second doses. Some of the data sets do not match up depending on the status of the billing for said doses. We have also partnered with a set of COTC instructors and students to assist with contact tracing, and



they plan to help through March. Mrs. Shelly Ellis inquired about any reaction information that we have. Kennedy advised that the reactions vary among the individual, and it varies among the vaccine and provided. As a general rule of thumb, we have started seeing our shipments transition to Pfizer vaccines as we have the capability to store it, so we assume that we will continue to receive those shipments as well. Mrs. Chicky Dyer inquired about the release date of the Johnson & Johnson vaccine, but we have not heard of any specific information pertaining to that. In addition, she inquired about the effectiveness of the vaccine beyond a 90-day period, however the vaccine has not been around long enough to have solid data on the prevention period. Mr. Gary Wood inquired about the lowest amount of vaccine we have received per week - Brown advised that the lowest shipment was about 200-300, with the highest being 2,300 for the school related vaccination efforts. We anticipate receiving 500-700 weekly in the coming weeks, but time will tell. Brown advised that we have seen case count drop significantly, and cases among school aged children have followed suit with that trend.

Dr. Scarpitti inquired last board meeting about comparing communicable disease data between 2019 and 2020. He advised that he wanted to provide data on staph infections. Some communicable and sexual diseases have dropped. Most other diseases associated with intravenous drug use have decreased. He questioned if the data dropped based off of testing location, but Brown advised that that reported data is tied back to the address of where the individual lives. HIV cases have increased slightly over the past few years, and the data provided by ODH states the most likely reason for the cause of the disease. Brown explained that the HIV numbers are reported by ODH, and this is not tracked or maintained on the local level like other communicable diseases.

Environmental Report and Health and Preparedness Report – Health Commissioner Brown advised that we are currently in the process of renewing the Food Licenses for the vendors in the county. These are typically due March 1st of each year, but this deadline has been extended until July 1st by the state legislature. We are sending a reminder on March 1st reminding establishments of this information but will not start collecting late fees until the later date. Brown provided that the two EH Clerks, Mary Anne Grady and Hanna Kibler, have done well handling the demand of license renewal with help from former EH Clerk Krista Frenton. Brown explained the Sewage installers, haulers, and plumbers are able to wait to renew until they have their first job of the year, which has varied from previous years. Typically, we host our annual sewage contractors workshop in February in order to maintain CEU's, but this has been postponed due to the pandemic. Our installers are in good shape due to receiving theirs early in 2020, so we will be shifting the workshop until later in the year for 2021.

Maternal and Child Health Report: Maternal and Child Health Director Mr. Todd Kirkpatrick advised that his division, like others, has been involved with the vaccination clinics. Early Head Start continues to provide virtual services. Kirkpatrick pointed out that an Early Head Start visitor is retiring this week, and those services will be absorbed by other visitors during the transition and hiring of a new staff member. WIC continues



to provide virtual services as well, and WIC's largest struggle is maintaining customer service and quality service interactions. They plan to use their existing texting service to reach out and try to maintain interaction with families and use a two-part reminder rule versus a three part, which will lessen the demand on them. Kirkpatrick advised that as demanding as the clinics are, it has been rewarding to get to know other staff from various departments.

Health Promotion Report: Health Promotion Director Mrs. Ashley See advised that she has been spending a tremendous amount of time, along with her staff, in the call center. She mentioned getting to know Hanna Kibler and Krista Frenton and staff from other departments in the call center as well. Health Promotion continues to help with letters as well as voicemails that stem from the LCHD Covid Line that is not geared toward vaccine response, which has been active for some time during our operation. See has been coordinating with C-TEC and their generosity of three students who have helped tremendously with data entry efforts. She provided commendation on students arriving to help on a day that they were not scheduled to go to school, which shows tremendous dedication for high school students. Her team continues to provide as many services as possible through their various programs - SASS, Naloxone, Car Seats, etc. Dr. Scarpitti inquired about a string of overdoses along I-70 that we noticed with the Overdose Prevention report provided last meeting. See remembers following up with the program staff, but cannot remember where she ended up with it, but will follow up again.

Health Commissioner Report: Health Commissioner Brown followed up on the Lower Lights Healthcare Facility. Brown is anticipating that they will submit a proposal to our board pertaining to the contract fee and what they believe that rent might look like, so this negotiation still ongoing, and their staff still plan to meet with the board. Brown advised that our new website went live recently and advised that we planned to upgrade security in our building this year as part of the Capital Projects Fund. The need for increased security was shown today as we had an irate member of the public come in the building and gain access to essentially the entire building without any issue, which stressed the need for the security upgrade to protect our volunteers and staff. School vaccination clinics went very well, pairing some schools through the week, and utilizing a holiday to complete the immunizations, providing a synopsis of the covid clinic location and the resources we are utilizing to provide mass vaccination clinics to the public. In addition, he provided an update on the online covid vaccination registration system. While appointments are currently full, we are likely to provide additional vaccine clinics next week and explained the logistics behind scheduling for the second dose of the vaccine.

Financial Reports and Bills -The financial reports were presented to the board and discussed.



The January LCHD Financial Reports were approved on a motion by Mrs. Carole Wachtel, second by Mrs. Mary Billy, members voted yea, motion approved.

The January LCHD Bills were presented and discussed. The bills were approved on a motion by Mrs. Carole Wachtel second by Mrs. Mary Billy, all members voted yea, motion approved.

Resolution 2021-03 was presented to the board for the contract agreement between LCHD and Licking County Records and Archives for scanning, archival, and record retention services. This is a renewal of a contract and service that has been used in years past and explained the fees associated with it. Mrs. Carole Wachtel made a motion to approve, second by Mrs. Chicky Dyer, all members voting yea.

Resolution 2021-04 was presented to the board to approve the transfers of monies between funds. Dr. Scarpitti made a motion to approve, second by Mr. Larry Friesel, all members voting yea.

Resolution 2021-05 was presented to the board to approve the appropriation of monies. Mrs. Carole Wachtel made a motion to approve, second by Dr. Scarpitti, all members voting yea.

The board advised that they would like to see a resolution for each contract, but the financial appropriations and transfers can be presented in the same fashion and on one resolution.

Personnel:

A motion was made by Dr. Scarpitti and seconded by Mr. Larry Arnold to enter Executive Sessions to consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee. A roll call vote was conducted.

Dr. Scarpitti:	Yes
Mrs. Mary Billy:	Yes
Mr. John Wetmore:	Yes
Mr. Larry Friesel:	Yes
Mrs. Neisha Grubaugh:	Yes
Mr. Larry Arnold:	Yes
Mrs. Carole Wachtel:	Yes
Mrs. Shelly Ellis:	Yes
Mrs. Kathy Wyatt:	Yes
Mrs. Chicky Dyer:	Yes
Mr. Gary Wood:	Yes



The board entered Executive Session at 6:56 PM.
The board returned from Executive Session at 7:38 PM.

No action was taken by the Board regarding the Executive Session.

A notice of retirement was presented to the board and accepted with regret and congratulatory measures for Early Head Start Home Visitor, Mrs. Sandra Freeze. A motion was made by Mrs. Carole Wachtel, Mr. Larry Friesel, second by motion passed.

An authorization to hire an Early Head Start Home Visitor was made on a motion by Mrs. Carole Wachtel, by second by Mrs. Kathy Wyatt, motion passed.

An authorization to hire a WIC Health Professional was presented. This professional would replace a staff member whose retirement notice was previously presented. A motion was made by Mr. Gary Wood, second Mrs. Shelly Ellis, motion passed.

An authorization to hire two EH Interns for our 2021 Mosquito Spraying season was presented. A motion was made by Mrs. Mary Billy, second Mr. John Wetmore, motion passed.

Board member comments:

Mrs. Neisha Grubaugh read a letter presented by Mr. Sean Grady, Licking County EMA Director, providing a letter of congratulations to the staff of LCHD in their response to the pandemic amid sometimes negative public comment and provided his commendation on flawless vaccine efforts.

Board Member Mr. Larry Arnold advised that he and his wife received their vaccines through an LCHD Drive-Thru clinic several weeks ago and provided commendation on the clinic that they attended and advised of a job well done. Mr. Larry Friesel advised of the same experience.

The next scheduled meeting of the Licking County Board of Health will be held at 5:30 PM on Tuesday, March 16, 2021.

The Licking County Board of Health was adjourned at 7:47 PM on a motion by Dr. Scarpitti, second by Mary Billy, motion approved.

Meeting adjourned.



Approved:

Neisha J. Grubaugh

Neisha Grubaugh, Board President

Kate Wollenburg in lieu of
Grant Coordinator

Chad Brown, Health Commissioner

Anna Wollenburg, Administrative Director