

Licking County Health Department

675 Price Road • Newark, Ohio 43055
Business: (740) 349-6535 • Fax: (740) 349-6510
www.LickingCoHealth.org

Board of Health

Minutes

May 19, 2020

Call to Order – The May 19, 2020, board meeting was held with some members attending in person and some by teleconference. President Neisha Grubaugh called the meeting to order at 6:30 PM. Members in attendance were: Dr. Scarpitti, John Wetmore, Larry Friesel, Carole Wachtel and Neisha Grubaugh. Attending by telephone was Gary Wood, Shelly Ellis, Mary Billy, and Chicky Dyer.

Adoption of the Agenda – Dr. Scarpitti made a motion to approve the revised meeting agenda adding an Executive Session. Second by Carole Wachtel, motion approved.

Approval of Minutes – Dr. Scarpitti made a motion to approve the April 21, 2020, meeting minutes. Second Mary Billy, motion approved.

Public Comment – No members of the public present due to the pandemic. The board meeting was provided to the public by Facebook live.

Hearings and Variances – A variance request was presented to the Board for the address of 15898 Pinewood Trail Drive in Perry Township. The request is to allow for a temporary variance to be able to move into the home before the leaching from the septic has been run. The septic tank has been installed but due to the weather the leaching has not. The tank will be pumped until the installation of the leach bed. The Sanitarian recommends the variance request.

A motion to approve the variance request at 15898 Pinewood Trail Drive, was made by Dr. Scarpitti. Second Larry Friesel, motion approved.

Community and Personal Health Report – Kari Kennedy provided a written report to the Board.

Kari reported on Covid-19 testing numbers and data reported. Covid-19 continues to consume most the nursing staff's time this past month. Chicky Dyer asked if we are finding a lot of family members that are contracting the disease from a positive family member. Kari explained it is hit and miss. It just depends on situations of families to avoid contact and personal circumstances. Some families have small homes with only one bathroom for example and others have the ability to not share a bathroom or home spaces.

Environmental Report and Health and Preparedness Report - Chad Brown provided a written report to the Board.

As food service facilities begin to open there are multiple requirements that facilities must comply with in order to operate. LCHD will hold webinars to assist with the process. Webinars are to be held for pool operators and baseball and softball leagues as well. We have also worked with just about every school in the county to assist with their graduation ceremonies. Carole Wachtel asked if any restaurants have closed due to the Covid-19 pandemic and the hardships of such. We are not aware of any yet.



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Shelly Ellis asked if contract tracing requirements will require additional staff to be hired. We are working with ODH to secure guidance and will decide the need as we go along. We are also in daily contact with our county jail to ensure any cases identified in their population are properly isolated. We are working with LMH and long-term care facilities to stop the spread of the virus in these facilities.

Maternal and Child Health Report - Todd Kirkpatrick provided a written report to the Board.

The USDA did extend the WIC client requirements through June 30. How to open the WIC clinics in a safe manner is a focus at this time. We are working on several grant applications.

Health Promotion Report - Ashley See provided a written report to the Board.

A few Health Educators have been trained to assist with Covid-19 facility complaint inspections. The Health Educators have been working from home and will be transitioning back to the office soon.

The health education events for the summer are being discussed as to the feasibility of having the event or the consideration of canceling. The Kick'n Ash Splash at the Heath swimming pool will be cancelled this year but the August event for SASS will held at this point.

The online request of Narcan kits have declined recently. We are not sure of the reason for the decline during this pandemic.

Health Commissioner Report - Joe Ebel provided a written report to the Board.

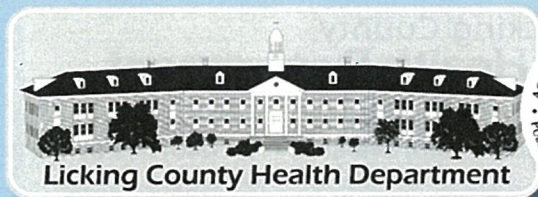
We are receiving test kits in small shipments. Licking Memorial Hospital has been testing hospital staff and first responders for Covid-19. Carol Wachtel asked if a part of our county is seeing more cases than other parts of the county. Those living in the western part of the county are being tested more because of the accessibility of testing. Licking County has not seen any pediatric disease concerns.

The LCHD facility paving project is in process. This is the only major project in the works.

Joe reported we are financially in a good place as we continue to perform the demands the Covid-19 pandemic has produced. We anticipate using Covid-19 grant funds for needed equipment and staff salaries. There will be challenges and opportunities as the department moves forward.

Joe provided the Board with a report providing a look back at his last 30 years of Public Health service. Joe discussed the things he is most proud of during his time here at LCHD. His overview described several major accomplishments. He expressed his pride in the dedicated staff at LCHD and thanked the Board for their continuing support over the years that have allowed him to lead this exceptional organization.

Dr. Scarpitti congratulated Joe on all his accomplishments and successes through the years. He also asked Joe one last time how the Fallsburg Landfill is doing. Joe reported the landfill property is looking good. We are still pumping down the leachate



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pond as needed but overall, the closing has gone well. Gary Wood stated he looked at the Landfill recently and he agrees on the maintained appearance. Gary also congratulated Joe on his accomplishments over the years. Joe and the Board thanked Barb Lanthorn for all her efforts during the last 16 years. Neisha followed Joe's report with her personal congratulations and thanks.

Financial Reports and Bills -The financial reports were presented to the Board and discussed.

The April LCHD Financial Reports were approved on a motion by Carole Wachtel, second Dr. Scarpitti, all members voted yea, motion approved.

The April LCHD Bills were discussed and approved on a motion by Dr. Scarpitti, second Mary Billy, all members voted yea, motion approved.

Resolution 2020-04 and Resolution 2020-05 was presented to the Board revising the Resolution 2020-01 and Resolution 2020-02, approved in December 2019, to replace the authorization of the resolution to the Licking County Health Commissioner rather than naming Licking County Health Commissioner Joe Ebel.

A motion was made by Dr. Scarpitti to approve Resolution 2020-04 and Resolution 2020-05 revising the name of authorization from Licking County Health Commissioner Joe Ebel to Licking County Health Commissioner. Second Carole Wachtel, motion approved.

Personnel:

A request was made to hire a Director of Administrative Services. Anna Wollenburg the current Finance Manager had submitted an application for the position.

A motion was made by Dr. Scarpitti to authorize the Health Commissioner to promote Anna Wollenburg as the Director of Administrative Services effective May 30. Second Carole Wachtel, motion approved.

A request was made to hire a Nursing Manager from an LCHD internal posting. Mary Beth Hagstad the current Nursing Manager is going to begin working part time.

A motion was made by Carole Wachtel to authorize the Health Commissioner to hire a Nursing Manager. Second Larry Friesel, motion approved.

A motion was made by Dr. Scarpitti to enter Executive Session to consider the compensation of public employees. Second Carole Wachtel, a roll call vote was conducted:

Dr. Scarpitti	yes
Carole Wachtel	yes
Gary Wood	yes
Larry Friesel	yes



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Chicky Dyer	yes
John Wetmore	yes
Shelly Ellis	yes
Mary Billy	yes
Neisha Grubaugh	yes

The Board entered Executive Session at 7:52 PM.

The Board returned from Executive Session at 8:50 PM.

A motion was made by Dr. Scarpitti to enter into a five-year contract with Chad Brown as Licking County Health Commissioner effective May 30. Second Carole Wachtel, motion approved.

The Board discussed the Licking County Health Department Public Health Guardian Award. The Board members all agree the annual award will be renamed the R. Joseph Ebel Public Health Guardian Award.

Board member comments:

Neisha stated she misses Board of Health member Jim Glover who passed away recently. She hopes the Board can have a proper memorial celebration soon.

The next scheduled meeting of the Licking County Board of Health will be held Tuesday, June 16, 2020.

The Licking County Board of Health was adjourned at 8:55 PM on a motion by Dr. Scarpitti, Carole Wachtel second, motion approved.

Approved:

Neisha Grubaugh, Board President

Chad Brown, Health Commissioner

Anna Wollenburg, Administrative Director,
prepared by previous director, Barbara Lanthorn