



## Licking County Health Department

675 Price Road • Newark, Ohio 43055  
Business: (740) 349-6535 • Fax: (740) 349-6510  
[www.LickingCoHealth.org](http://www.LickingCoHealth.org)

### Board of Health

### Minutes

June 16, 2020

**Call to Order** – The June 16, 2020, board meeting was held with in-person attendance, as well as two members attending virtually. President Neisha Grubaugh called the meeting to order at 6:31 PM. Members in attendance were: Dr. Scarpitti, Mary Billy, John Wetmore, Neisha Grubaugh, Larry Friesel, Carole Wachtel, and Shelly Ellis. Those in virtual attendance were Gary Wood and Chicky Dyer.

**Adoption of the Agenda** – Dr. Scarpitti made a motion to approve the meeting agenda. Second by Carole Wachtel, motion approved.

**Approval of Minutes** – Carole Wachtel made a motion to approve the May 20, 2020, meeting minutes. Second by Mary Billy, motion approved.

Neisha introduced Chad Brown at his first meeting as Health Commissioner and Anna Wollenburg as Director of Administrative Services. County Commissioner Tim Bubbs spoke briefly and provided congratulatory measures to Chad in his new role and provided a synopsis of the CARES Act funding and the county's efforts to distribute those funds.

### Public Comment :

Patricia Perry of Newark, Ohio addressed the board.  
Barb Lechner of Granville, Ohio addressed the board.  
Callie Rucker of Newark, Ohio addressed the board.

**Hearings and Variances** – A variance request was presented to the Board for the address of 43 Breef Court, in Hanover Township. The request is to allow leech lines to be installed across existing residential gas service line. The Sanitarian recommends the variance request.

A motion to approve the variance request at 43 Breef Court was made by Carole Wachtel. Second Dr. Scarpitti, motion approved.

**Community and Personal Health Report** – Kari Kennedy provided a written report to the Board. She advised that the information in the report is up to date apart from the current COVID-19 cases, which she provided an update on. She did indicate that they are doing well with maintaining contact tracing. Dr. Scarpitti asked about Pataskala having higher cases, which LCHD believes is due to its proximity to other testing availability/Columbus. Kari also indicated that we have households of different cultures who have multiple generations in the household, who then become sick, and increase the count as well. She indicated that we have not had a lot of interest in the testing at C-TEC due to our limited testing parameters. Chicky asked if those reported deaths had underlying health conditions; Kari indicated that most have been elderly and had underlying health conditions. A question arose of the expiration date of the test kits- at least a year or more. A question was also asked about pop-up testing, which is being





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set by the state, and is not a local decision. Additionally, we are working on a partnership with Knox County and their Federally Qualified Health Center to test. John Wetmore asked what the lag time was between a death occurring and learning that is was in fact a confirmed Covid death, which is at the mercy of official reports through the state. Dr. Scarpitti asked about the reporting method of offices referring cases to us. Kari indicated that we have a mechanism in place to be notified much like other types of communicable disease. The board expressed their gratitude in Kari's staff keeping up with cases. Kari also spoke of the current Lyme disease cases, and there is not a direct correlation between cases and location. Chad gave his kudos to Kari in getting the local testing off the ground.

**Environmental Report and Health and Preparedness Report** – A written report was not provided to the board. Chad explained that Greg had some difficulty making the transition to EH Director, and Chad provided a verbal report as he continues to monitor EH matters. Food inspections are running again and staff are developing action plans for locations so that they can get back up to par following being shut down. Carole asked about complaints of businesses not following guidelines - Chad has indicated that this has happened, and we have followed up with them. He did indicate that Ashley See's Health Promotion staff have been following up with complaints and doing an excellent job. Pools are reopening; some of the major municipal pools are not, which will affect our revenue line in that fund. The Solid Waste survey was returned today, which returned at 100%. We are still awaiting the water well survey results from last August. Sewage work is beginning to return, and there are several WPCLF resolutions to approve, which will exhaust our 2019 funds and take us about half-way through the 2020 funds. Last year's software project with HealthSpace had been delayed but will be kicking off again tomorrow.

**Maternal and Child Health Report** - Todd Kirkpatrick provided a written report to the Board. Todd spoke of the USDA extensions for WIC allowing for verbal signatures. The state has requested extension through July 31, and several states have asked this to be extended through September 30<sup>th</sup>. There is a group that is gathering concerns for what various offices are witnessing with their case load and families returning to the WIC clinic. At this time, they are not moving forward with any changes until instruction has been provided from higher agencies. He indicated that this is the easiest it has ever been to sign up for WIC. Early Head Start is back in the office and the visitors are working through in-office and at-home visits and working to find the right combination for the program. Dr. Scarpitti asked about schools reopening. Chad indicated that he will speak about it in his report. Neisha asked about Todd's staff taking leave and it was explained that they have been able to mitigate their caseload.

**Health Promotion Report** - Ashley See provided a written report to the Board. Ashley spoke about the graph she included which outlines their Naloxone distribution and indicated that, directly related to the pandemic, what the distribution looked like and how it has declined. Casey Pitcock worked with Ashley to generate some ideas to boost the





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distribution again, as some partners had to shut down, decreasing a physical presence of distribution. Moving forward, Naloxone kits were boosted on Facebook, and over the weekend, we received 8 requests for kits, in comparison to none over a couple weeks during the height of the pandemic. Dr. Scarpitti asked about an increase in overdoses. Ashley advised that they are reviewing charts relating to deaths, but the OD Mapping will provide data in a more real-time report, which would show all overdoses, not just to deaths. Because the data is not complete right now, it is hard to determine a correlation. Several members asked about fentanyl; Ashley indicated the Overdose and Fatality review committee will meet and discuss which opiates caused the overdose deaths, and if it was preventable with Naloxone. Neisha asked that we have the first two quarters of information at the July meeting. Neisha asked about OD mapping and when it will be present. Ashley indicated that we are working to bring partners on board and determine if the software is compatible with the systems used at local Fire Departments. John Wetmore asked how we can have a physical presence if there is a second spike in COVID-19 and how it could be maintained. Casey provided several strategies to Chad today. Ashley indicated that the Change Gears event has been rescheduled for July 25. Ashley also indicated that the health promotion staff has done an excellent job in mitigating COVID-19 related complaints and questions.

**Health Commissioner Report** – Chad Brown provided a written report to the Board. Chad spoke about the publishing of the zip code data relating to COVID-19 positive cases. Chad will be working with the Superintendents on Thursday and it appears as though the decision for re-opening schools will be coming down to him, but he feels confident in the relationship LCHD has with the local schools. Additionally, there have been meetings with Denison University with a return in August and leaving before Thanksgiving. Dr. Marty has been present in this response, as well as in LCHD's response. The Hartford Fair board met, and Chad will be meeting with them again tomorrow, with specific concerns for dorms as well as outlining a succession plan. The carnival and amusement rides will be governed by Department of Agriculture. Chad briefly spoke of Dr. Acton's resignation and Lance Hime's new role as interim director. Chad outlined several other items including the parking lot re-pave project which is now complete. The Help Me Grow program is on his radar to dive back into and do some research with other counties - the program provides services to children from prenatal to age 2, with similar curriculum to Early Head Start, but there is not currently a provider in the county. ODH has incentivized taking the program on, but Chad indicated that building a caseload would be essential to sustaining the program. Chad indicated that he would like to update the Strategic Plan so that it is shorter and more applicable and indicated that he would like to change our current logo, and the process to review that is underway. John Wetmore asked about leniency with the current Stay Safe Ohio order and Chad indicated that the state may transition from orders to recommendations with a green, yellow, red system with metrics indicating safety levels in the county. Dr. Scarpitti commented on the need for real-time data in order for this system to be effective. Questions arose pertaining to music festivals and Chad indicated that the Lost Lands Festival is currently still scheduled, but many other street fairs have been cancelled.





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**Financial Reports and Bills** -The financial reports were presented to the Board and discussed.

The May LCHD Financial Reports were motioned for approval by Carole Wachtel, second by Shelly Ellis, all members voted yea, motion approved.

The May LCHD Bills were discussed and approved on a motion by Carole Wachtel, second by Mary Billy, all members voted yea, motion approved.

Resolution 2020-06 and Resolution 2020-07, Resolution 2020-08 and Resolution 2020-09, Resolution 2020-10, Resolution 2020-11, Resolution, 2020-12 were presented to the Board to approve WPCLF Applications for replacement of sewage treatment systems at 4601 Linville Road, Heath, 5340 Linville Road, Heath, 12509 Fallsburg Road, Newark, 10240 Third Street, Brownsville, 6213 Jacksontown Road, Newark, 67 Eden Drive, St. Louisville, and 9552 Loudon Street, Johnstown.

A motion was made by Dr. Scarpitti to approve all resolutions. Second Shelly Ellis, all members voted yea, motion approved.

### **Personnel:**

A motion was made by Dr. Scarpitti to enter Executive Session to consider the compensation of public employees. Second, Shelly Ellis. A roll call vote was conducted:

Dr. Scarpitti	yes
Carole Wachtel	yes
Gary Wood	yes
Larry Friesel	yes
Chicky Dyer	yes
John Wetmore	yes
Shelly Ellis	yes
Mary Billy	yes
Neisha Grubaugh	yes

The Board entered Executive Session at 8:05 PM.

The Board returned from Executive Session at 8:50 PM.

A motion was made by Shelly Ellis to authorize an organizational restructuring plan effective June 27, 2020. Second Mary Billy, motion approved.

A motion was made by Carole Wachtel to authorize the hiring and internal posting of a Special Projects Coordinator. Second Mary Billy, motion approved.



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A motion was made by Larry Friesel to approve the internal and external posting for EH Director, Second Mary Bill, motion approved.

### Board member comments:

Carole Wachtel provided praise to Chad for his tact and email communication to the board.

Dr. Scarpitti provided kudos to all departments and their efforts on a job well done.

Neisha brought up the idea of a plaque to be positioned on the flagpole in honor of Chief Glover. We will begin looking for a vendor that can do a cast mold. Chad also provided an update with the flagpole and the lighting surrounding the flag.

The next scheduled meeting of the Licking County Board of Health will be held Tuesday, July 21, 2020.

The Licking County Board of Health was adjourned at 8:51 PM on a motion by Dr. Scarpitti, second Carole Wachtel, motion approved.

Approved:

Neisha Grubaugh, Board President

Chad Brown, Health Commissioner

Anna Wollenburg, Administrative Director